



Blackshaw Parish Council

The Town Hall, St George's Street,

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Minutes of Parish Council Meeting

Held at 7:30pm on **Monday 28th September 2026 at The Blackshaw Head Chapel, HX7 7JY.**

Present: Cllrs Tiler-Ansell (Chair), Dyter, Bowen, Higginson, Bull, Soden and King

In attendance: Sally Hughes (Clerk), 2 members of the public

26/49 Chair's welcome, including reminder to public and councillors of meeting procedure and behaviour expectations. Introduction of new councillor to those who have not met him.

26/50 Non-attendance of Councillors

- a. To receive apologies previously notified to the Clerk – none
- b. To consider the reasons given and resolve to accept them or not – n/a

26/51 To note any declarations of interest in items on the agenda and to consider any requests for dispensation – none

26/52 To consider for approval as true and accurate records the minutes of the ordinary meeting held on 27th July and the extraordinary meeting held 28th August 2026

Resolved that both sets of minutes are true and accurate records of the meetings

26/60 (f) taken out of order at this point so that members of the public could attend and then leave Joint work with communities along the long Causeway – there was discussion amongst councillors and the 2 members of the public

- **Resolved** to work through Safer Cleaner Greener once a plan has been established
- **Resolved** to forward information to Ward Cllr Courtney, who will lead on this
- **Resolved** that the clerk will go through old records (paper and electronic) to find all previous reference to incidents along this road, including 2023 speed-limit communications.
- **Resolved** to work together with Kobs Road community and BSH Community Association on this

26/53 To receive the clerk's report on matters that do not require a decision

26/54 To receive and consider any updates/reports from the Committees

- a. Safer Cleaner Greener – no update
- b. Allotments Committee

Resolved to discuss all allotment issues in mtg next month apart from

Resolved decision on subletting to be deferred to the allotments committee, but allowing subletting for the duration of the plot holder's lease has the backing of the council

26/55 To receive information on the following ongoing issues and to decide further action where necessary: [These items will stay on the agenda until they are resolved]

- c. To receive any update on joint work on fly tipping – no update
- d. To receive any update on the community garden outside the chapel – no update
- e. To receive any update on Calderdale Energy Park and decide on any next steps – waiting for dates for next mtg
- f. To consider the proposed providers for a new Assertion 10-compliant website and domain name procurement and decide on three or four to approach for quotes

Resolved to look at Cllr Bowen's two suggestions and Clerk to get 2 additional quotes for October meeting

- g. To receive updates on ongoing issues with roadworks cutting off the hilltop parishes and the joint work of councillors producing an emergency plan – For information only Cllr Tiler-Ansell will speak to joint working group members
- h. To review the Blackshaw Head Fete and discuss requirements for a committee of the council

Resolved that annual meeting minutes will be sent to the clerk

Resolved to defer review deferred until next meeting

26/56 To review and resolve on the following legally required policies and procedures:

- a. Standing Orders – done
- b. Adopt Publication Scheme – **Resolved** to defer until next meeting
- c. Adopt Privacy Notice – **Resolved** to accept

26/57 To note that the whole-council training has taken place and was attended by all to give feedback

For information only – done

26/58 To consider the following planning related matters and decide further action as needed:

None

26/59 To consider the following issues reported on Highways, Bridleways and Footpaths and decide further action as needed:

- a. Welcome to Blackshaw Parish sign – written to Highways for written permission to put up sign – Cllr Bull will ask about straightening the signposts. **Resolved** that wording will include *Blackshaw Parish – please drive carefully through our village*

26/60 To receive and consider the following matters requested by the councillors:

- a. To consider replacement of council's damaged fete tent and banner – **Resolved** to defer until next meeting
- b. To decide whether money held in signage reserves should be moved to general funds – **Resolved** to defer until next meeting
- c. To decide whether allotment plots can be shared – done at 26/54
- d. To decide on the purchase of a Remembrance Day wreath – **Resolved** to agree purchase
- e. To consider whether the Council should organise an event for Culturedale – **Resolved** that clerk will send info to Google Groups

- f. To consider joint work with communities along the Long Causeway/Kebs Road to reduce speeding and improve safety for all users – done following 26/52

26/61 To receive any other correspondence

- a. To consider supporting a community orchard near the play park at Underbank Avenue – **Resolved** to defer until next meeting

26/62 To notify the clerk of matters for inclusion on the next agenda

Resolved that the clerk will bring a proposed AGAR action plan to the October meeting

26/63 To appoint an internal auditor for 2026/27

Resolved to defer until next meeting

26/64 To consider the following financial matters:

- a. **To approve backdated payment of annual NJC increase – Resolved** to approve
- b. **To consider the budget, balances and bank reconciliation as at 21/09/2026**
 - i. Current account £
 - ii. Reserve account £
- c. **To consider the following invoices for payment:**
 - iii. Business Stream £6.45 – approved
 - iv. Envelopes for newsletter £17.50 – approved
 - v. Grounds Maintenance £150.00 – approved
- d. Contribution towards cost of toilets for Fete – **Resolved** that the committee and the council will share the cost half and half of ex VAT £432.50 with Council to pay and committee to reimburse council
- e. **To note the following payments made as agreed previously:**
 - vi. Clerk's salary August and September (employment contract)
 - vii. Business Stream £28.63
 - viii. Elkerlodge (Internal Auditor) £240.00
 - ix. Print Bureau – printing of newsletter £208.00
 - x. Postage for newsletter £318.50
 - xi. YLCA – whole council training £240.00

26/65 To receive and consider representative invitations:

Meeting	Last Date	Next Date	Delegates
Safer Cleaner Greener	17/08/2026	19/10/2026	Cllr Dyter
Calder Ward Forum	01/06/2026	5/10/2026	All cllrs & officers are invited
Joint Parish Meeting	14/09/2026	Dec/Jan TBA	Cllrs Tiler-Ansell, King and Bull (all cllrs & officers are invited)
JPM Working Group		TBA Carie will rearrange Will would like to join	Cllrs Tiler-Ansell, King and Bull (all cllrs & officers are invited)
T&PC Liaison Group	27/01/2026	Oct/Nov TBA	Cllrs Tiler-Ansell/Cllr Bull (in turn)
Allotments Committee	09/03/2026	12/10/2026	Cllrs Dyter, Higginson and King

- The Blackshaw Head Community Association meets on the first Wednesday of every month
- Richard Naylor Charity AGM is on 15 October
- **Resolved** that Cllr Soden will replace Cllr Tiler-Ansell on the windfarm – Cllr Dyter will find out what the process is

The meeting closed at 9:36pm

Dates of future meetings: 26 October 2026, 23 November 2026, 25 January 2027