



Blackshaw Parish Council

The Town Hall, St George's Street,

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Notice of Parish Council Meeting

You are hereby summoned to attend the meeting of Blackshaw Parish Council which will be held at 7:30pm on **Monday 22nd June 2026 at The Blackshaw Head Chapel**. The meeting will be open to the Press and Public.

- 26/11 Chair's welcome**, including reminder to public and councillors of meeting procedure and behaviour expectations.
- 26/12 To approve the appointment of Vice-chairman for 2026-27 and accept the Vice-chair's Declaration of Office** Deferred from June
- 26/13 Non-attendance of Councillors**
- a. To receive apologies previously notified to the Clerk
 - b. To consider the reasons given and resolve to accept them or not n/a
- 26/14 To note any declarations of interest in items on the agenda and to consider any requests for dispensation**
- 26/15 To consider for approval as a true and accurate record the minutes of the meeting held on 19th May 2026.**
- 26/10 To receive information on the following ongoing issues and to decide further action where necessary:**
- a. Field gate/obstruction at the top of Shaw Lane
 - b. Reliability of the 596 bus
 - c. Purchase/replacement of community defibrillators
 - d. Joint work on fly tipping
 - e. Community garden outside church
 - f. Proposed Calderdale Energy Park
 - g. New Assertion 10-compliant website and domain name procurement
- 26/11 To review and resolve on the following legally required policies and procedures:**
- a. Councillors Code of Conduct
 - b. Standing Orders
 - c. Financial Regulations, including Scheme of Delegation
 - d. IT Policy
 - e. Staffing Committee Terms of Reference
 - f. Calendar of meetings for 2026-27

26/12 To consider the following planning related matters and decide further action as needed:

- a. Ref. No: 26/00178/VAR Planning Application Rock End Moor Delph Staups Lane Todmorden Calderdale OL14 8RR Variation of condition No.2 on application 16/00768/MINS, to enable excavation work to continue adding a further 10 years to the permission.

26/13 To consider the following issues reported on Highways, Bridleways and Footpaths and decide further action as needed:

- a. Non-compliance with enforcement notice on High House Farm
- b. Enforcement of illegal campsite issue on Burnt Edge Lane

26/14 To receive and consider the following matters requested by the councillors:

- a. Preparation and delivery of parish newsletter
- b. Whole-council training
- c. Replacement of council's damaged fete tent and banner
- d. Use of parish council's bank account for defibrillator donations (to be solicited in newsletter)

26/15 To receive any other correspondence

26/16 To receive any matters requested by the councillors

26/17 To consider the following financial matters:

a. Annual matters deferred to June

- i. To certify Blackshaw Parish Council as exempt from external audit for fiscal year 2026-27
- ii. To note the Annual Internal Audit Report for 2025-26 included at page 4 of the Annual Governance and Accountability Return
- iii. To consider the Annual Governance Statement and to approve Section 1 - Annual Governance Statement 2024/25 for Blackshaw Parish Council on page 5 of the Annual Governance and Accountability Return.
- iv. To approve Section 2 - Accounting Statements 2024/25 for Blackshaw Parish Council on page 6 of the Annual Governance and Accountability Return
- v. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
- vi. To decide dates for the Exercise of Electors Rights

b. To consider the budget, balances and bank reconciliation

c. To consider the following invoices for payment:

- i. Blackshaw Head Community Association £279.60 (defib supplies)
- ii. Allotments contract **amount TBA**
- iii. TABS Playgroup **amount TBA**

d. To note the following payments made as agreed previously:

- i. Clerk's salary (employment contract)
- ii. Room hire at the Chapel for 2025-26 £450.00 (budget item)

26/18 To receive any updates from the Committees

26/19 To notify the clerk of matters for inclusion on the next agenda

26/14 To receive and consider representative reports and invitations:

Meeting	Last Date	Next Date	Delegates
Safer Cleaner Greener	15/06/2026	Date TBA	Cllr Dyter
Calder Ward Forum	01/06/2026	Date TBA	All cllrs & officers are invited
Joint Parish Meeting	02/03/2026	TBA	Cllrs Tiler-Ansell, King and Bull (all cllrs & officers are invited)
JPM Working Group		TBA	Cllrs Tiler-Ansell, King and Bull (all cllrs & officers are invited)
T&PC Liaison Group	27/01/2026	TBA	Cllrs Tiler-Ansell/Cllr Bull (in turn)
Allotments Committee	09/03/2026	12/10/2026	Cllrs Dyter, Higginson and King
Windfarm meeting CEP	12/05/2026	29/06/2026	Cllrs Dyter and Tiler-Ansell
YLCA SP Branch meeting		30/06/2026	All cllrs & officers are invited

Dates of future meetings: 27 July 2026, 28 September 2026, 26 October 2026

Signed *Sally Hughes*

Clerk to Blackshaw Parish Council