



Blackshaw Parish Council

The Town Hall, St George's Street,
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Notice of Parish Council Meeting

You are hereby summoned to attend the next meeting of Blackshaw Parish Council which will be held at 7:30pm on **Monday 26th January 2026 at Blackshaw Head Chapel**. The meeting will be open to the Press and Public.

1. **Chair's welcome**, including reminder to public and councillors of meeting procedure and behaviour expectations.
2. **Apologies:**
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
3. **Declarations of interest:**
 - 3.1 To receive, consider and decide upon any applications for dispensation
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or the Register of Disclosable Pecuniary Interests
4. **To confirm minutes of the meeting held on 24th November 2025 as a true and correct record.**
5. **To receive information on the following ongoing issues and decide further action where necessary:**
 - 5.1 Allotments issues
 - 5.2 Community defibrillator
 - 5.3 Joint working on fly tipping
 - 5.4 Public survey re the proposed Energy Park
 - 5.5 Cyle lockers
 - 5.6 Community Garden outside church
6. **To consider and decide upon the following planning applications:**

None
7. **To receive and note the following planning decisions and information:**
 - 7.1 Non-compliance with enforcement notice on High House Farm
 - 7.2 Enforcement of illegal campsite issue on Burnt Edge Lane#
 - 7.3 Planning Application (20/00337/FUL) (bungalows south of Davy Hall) – at least one bungalow has a second story
8. **To receive and note the following issues reported on Highways, bridleways and footpaths:**

- 8.1 Mytholm Steeps – parking
- 8.2 Mytholm Steeps – HGV use
- 9. **Matters requested by the councillors**
 - 9.1 Whole-council training
 - 9.2 Emergency plan (carried over from November)
 - 9.3 Memorial/community Garden outside church (carried over from November)
 - 9.4 Marsh Lane/Badger Lane Drainage
- 10. **Financial matters:**
 - 10.1 To receive and note current bank balances
 - 10.2 To receive and note a bank reconciliation and budget comparison
 - 10.3 To approve the following invoices for payment:
 - 10.3.1 123 Reg – webhosting renewal £100.66
 - 10.4 To note the following payments:
 - 10.4.1 Business Stream –water for allotments (last 2 quarters) £46.93 – paid as per BPC Financial Regulation 6.4
 - 10.4.2 Clerk’s salary (1/11/25 – 31/12/25) – previously authorised and including (since July 2025) the 2025 NJC pay increase.
- 11. **Correspondence received**
- 12. **To notify the clerk of matters for inclusion on the agenda of the next meeting**
- 13. **Employment matters**
- 14. **To receive and consider representative reports and invitations:**

	Meeting	Last Date	Next Date	Delegates
11.1	Safer Cleaner Greener			Cllr Dyter
11.2	Calder Ward Forum		17 th March	any/all cllrs
11.3	Joint Parish Meeting	06/10/25		any/all cllrs
11.4	T&PC Liaison Group	22/07/25	27 th January (V)	Cllr Tiler-Ansell, Cllr Bull
11.5	Allotments Committee	13/10/25	9 th March	Cllrs Dyter, Higginson and King
11.6	YLCA Leeds Branch		26 th February (V)	TBC

(V) virtual meeting - online only (H) hybrid meeting – online and in person (P) provisional date

- 15. **To confirm the date of the next three parish council meetings as 23rd February 2026, 23rd March 2026, and 27th April.**

Signed Sally Hughes

Clerk to Blackshaw Parish Council