



Blackshaw Parish Council

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Meeting of Blackshaw Parish Council
held at 7:30pm on **Monday 23rd March 2026**
at Blackshaw Head Chapel, HX7 7JY
The meeting was open to the Press and Public.

MINUTES

Present: Cllr Tiler-Ansell (Chair), Cllr Bull, Cllr King, Cllr Dyter, Cllr Higginson

In attendance: Sally Hughes (Clerk)

There were no members of the public.

1. **Chair's welcome**, including reminder to public and councillors of meeting procedure and behaviour expectations. The meeting opened at 7:40
2. **Apologies:**
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillorsApologies were received and accepted from Cllr Tasker and Cllr Bowen. The meeting was quorate.
3. **Declarations of interest:**
 - 3.1 To receive, consider and decide upon any applications for dispensation - none
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or the Register of Disclosable Pecuniary Interests – none
4. **To confirm minutes of the meeting held on 23rd February 2025 as a true and correct record.**
Resolved: subject to change of wording characterising respondents' comments, in accordance with Standing Order 10(a)(i), the council agreed the minutes to be a true record.
5. **To receive information on the following ongoing issues and decide further action where necessary:**
 - 5.1 Allotments issues – allotment holders agreed to pay an extra £12 per year.
Resolved: Allotment holders should keep their own PL insurance – clerk to make clear in email
 - 5.2 Community defibrillator – **Resolved:** Clerk may re-apply to Rotary Club, Community Foundation for Calderdale (CFFC), Morrisons and Co-op Community funds, and the Ward Forum. It is understood that the Ward Forum and the CFFC both have grant money specifically for defibs, and although these funds may be exhausted, they should be applied to first.
 - 5.3 Joint working on fly tipping – no updates

5.4 Public survey re the proposed Energy Park – cep mtg 2 to attend Cllr Dyter and Cllr Tiler-Ansell to go each time for consistency

5.5 Cyle lockers – Clerk to clarify with Google Groups and query Oakville residents allotment option

5.6 Community Garden outside church – Cllr Dyter made some sketches as a starting point for discussion points and risk assessment. This is a work in progress.

5.7 Whole-council training – councillors are agreeable. Chair to look at June/July dates

5.8 Emergency plan – carry over to April agenda.

5.9 Damage to the council’s red tent following the 2025 Fete – Clerk to ring up insurers. Clerk to price like for like and look for documents and what is excess – tent doesn’t have to be red.

6. To consider and decide upon the following planning applications:

6.1 Ref. No: 26/20023/TPO [Prune one tree \(Tree Preservation Order\)](#)

Planning Application 4 Leafeather View The Long Causeway Blackshaw Head Hebden Bridge Calderdale HX7 7BE

Resolved: No comment or action needed.

7. To receive and note the following planning decisions and information:

7.1 Non-compliance with enforcement notice on High House Farm

The parish council’s query was passed to the Head of Enforcement for comment a month ago. No reply has been received to date. **Resolved:** Clerk to complain to Planning Inspectorate.

7.2 Enforcement of illegal campsite issue on Burnt Edge Lane

The correct enforcement notice has now been served on the landowner.

8. To receive and note the following issues reported on Highways, bridleways and footpaths:

8.1 Mytholm Steeps – parking and HGV use – to do

8.2 Oakville Road repair – discussed at agenda point 4.

8.3 Parking Plan, including issues at Fallingroyd – Cllr Tiler-Ansell will resend letter

9. To receive and consider matters requested by the councillors – none for this meeting

10. Financial matters:

10.1 To confirm the draft budget for 2026-27 and agree the annual precept

10.2 To receive and note current bank balances

Resolved: Rename allotments category “Property and Allotments”

10.3 To receive and note a bank reconciliation and budget comparison

10.4 To approve the following invoices for payment:

10.4.1 Business Stream (Water for allotments) - £49.35 approved

10.5 To note the following payments:

10.4.1 Payment to SLCC (subs) £116.00 – previously authorised (budget)

10.4.2 Payment for webhosting and .net domain name (123 Reg) £100.66 & £23.99

10.4.3 Payment of £14.00 to clerk as agreed for Land Registry details

10.4.4 Clerk's salary – previously authorised (employment contract)

11. To consider the NALC model IT Policy for adoption – clerk to email document to councillors for review

12. To discuss preparation of the annual newsletter, including writing content and delivery logistics

Clerk to send copies of old newsletters to Chair. Community Association to send copy and councillors to consider who to invite as speakers.

13. To receive correspondence

Cllr Bull will contact Peter Stubbs re “Ice” warning signs left on road. Cllr Tiler-Ansell received correspondence wanting to know if an intermediate 30 zone could be implemented between 40mph and 20mph to reduce speeding. The council is aware of this concern and are following up on the matter.

Also to follow up with Mr Stubbs: signs on council poles. Calderdale Council has agreed to two signs, but can we place them on both sides of the road? Who will erect the signs? The parish council is under the impression that Calderdale will erect the signs but Blackshaw will pay for them. Cllr Dyter will re-send the sign design to councillors.

Clerk to put on next agenda.

14. To notify the clerk of matters for inclusion on the agenda of the next meeting

Cllr Bull reminded the council that the Community Association had one-half of their grant application for rent awaiting decision in April's meeting.

15. Employment matters discussed

16. To receive and consider representative reports and invitations:

Meeting	Last Date	Next Date	Delegates
Safer Cleaner Greener	16/06/2026	18/05/2026	Cllr Dyter
Calder Ward Forum	10/03/2026	TBA	any/all cllrs
Joint Parish Meeting	02/03/2026	18/05/2026 TBC	any/all cllrs
T&PC Liaison Group	27/01/2026	None planned	Cllrs Tiler-Ansell and Bull
Allotments Committee	09/03/2026	12/10/2026	Cllrs Dyter, Higginson and King
Windfarm meeting CEP	02/02/2026	20/04/2026	Cllrs Dyter and Tiler-Ansell
Joint parish meeting working group	16/03/2026	30/03/2026	Cllrs Tiler-Ansell, King and Bull

17. To confirm the date of the next three parish council meetings as 27th April, and 19th May 2026. Next year's dates to be set at the Annual Meeting of the Parish Council on 19 May.

The meeting closed at 9:39pm

Signed Sally Hughes

Clerk to Blackshaw Parish Council