



Blackshaw Parish Council

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Minutes of Parish Council Meeting

held at 7:30pm on **Monday 26th January 2026** at Blackshaw Head Chapel

Present: Cllr Bowen, Cllr Higginson, Cllr King, Cllr Tasker, Cllr Tiler-Ansell (Chair)

In attendance: Sally Hughes (Clerk) and six members of the public

1. Welcome and introductions

Cllr Tiler-Ansell, Chair, opened the meeting at 7:30pm.

2. Apologies:

2.1 To receive apologies for absence – Cllr Bill and Cllr Dyter sent their apologies in advance.

2.2 To consider the approval of reasons for absence – Both apologies were accepted. The meeting was quorate.

3. Declarations of interest:

3.1 To receive, consider and decide upon any applications for dispensation – none

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or the Register of Disclosable Pecuniary Interests – none

4. To confirm minutes of the meeting held on 24th November 2025 as a true and correct record – agreed unanimously

5. To receive information on the following ongoing issues and decide further action where necessary:

5.1 Allotments issues – The clerk has paid the quarterly water bill through the end of 2025. December's portion couldn't be identified and the invoice was only £12.47 for the quarter. Financial Reg 6.4 allows the clerk to make a payment if necessary to avoid incurring a commercial debt. Allotment holders are aware that they will be responsible for water payment from the new year. The clerk is looking into how this should be handled (i.e. by raising rent or by changing payment details on the account.)

5.2 Community defibrillator – the clerk met with a representative from the Community Association (CA) and another parishioner to progress the joint application through the British Heart Foundation (BHF). The BHF stated that no grant was available as the 2 machines are still working. They suggested that one could be taken offline and then an application could be made, but all present were concerned that this would leave the parish even more short of service than we are now, with 2 machines on loan providing inconsistent service. The clerk was asked by the group to look into installing a new unit more than 200 metres from any existing unit.

Two parishioners (the current named guardians of the machines) were in attendance to give additional information about the condition of the loan defibrillators and the boxes they are kept in.

5.3 Joint working on fly tipping – The councillors present instructed the clerk to ask for this to be put on the next Joint Parish Meeting agenda. Cllr Dyter is to contact Sam Pearson about signage on Mytholm Steeps.

5.4 Public survey re the proposed Energy Park – There were only four responses to the council’s survey posted to the Google Groups, so the Clerk will try posting this again. The chair will post it on Facebook, and the clerk will also put paper copies around the parish, with instructions to post to or drop off at the Town Hall, to ensure anonymity.

5.5 Cyle lockers – No responses received to Google Groups query; clerk will try again. A councillor asked how people would access the lockers. Another councillor suggested that the New Delight public house might be a location to place a locker.

5.6 Community Garden outside chapel – defer until after 21 March, when the CA will have had a chance to discuss this.

6. To consider and decide upon the following planning applications:

None

7. To receive and note the following planning decisions and information:

7.1 Non-compliance with enforcement notice on High House Farm – Clerk to chase Joyce Yip.

7.2 Enforcement of illegal campsite issue on Burnt Edge Lane – Clerk to check if actual owner is now registered with Land Registry. Council agreed to reimburse this cost.

7.3 Planning Application (20/00337/FUL) (bungalows south of Davy Hall) – a parishioner was in attendance to express his concern that a bungalow under construction had a second storey. Two other parishioners attended to explain that they are aware of the concern, they are developing the property (and own the quarry where stones are being taken for the construction of the bungalows). They are clear that the development is not exceeding the permission granted and invited anyone interested to come and view the development. A councillor who is also an architect agreed to have a look at the plans (paper copies provided) and go look at the bungalow under development.

8. To receive and note the following issues reported on Highways, bridleways and footpaths:

8.1 Mytholm Steeps – parking and HGV use – Calderdale Council has agreed that the area around Dale View will have double yellow lines, although these have not been put down yet. The obstructive vehicle has moved, but no one is sure if this is permanent. The chair will liaise with the clerk about who to chase for what.

The chair, along with representatives from neighbouring councils, is writing to Calderdale Council about the traffic, parking and related issues.

The clerk was asked by all councillors to request a reply to the Joint PC letter of September 2024

Members of the public left the meeting at 8:32pm.

9. Matters requested by the councillors

9.1 Whole-council training – All agreed that the chair can look into the cost and provision of YLCA whole-council training.

9.2 Emergency plan (carried over from November) – defer again.

9.3 Memorial/community Garden outside chapel (carried over from November) – defer to March agenda.

9.4 Marsh Lane/Badger Lane drainage – there has been a hole dug in the road by Highways but no apparent further action. Clerk to chase Calderdale, starting with Highways.

10. Financial matters:

10.1 To receive and note current bank balances

10.2 To receive and note a bank reconciliation and budget comparison

10.3 To approve the following invoices for payment:

10.3.1 123 Reg – webhosting renewal £100.66 - approved

10.4 To note the following payments:

10.4.1 Business Stream –water for allotments (last 2 quarters) £46.93 – paid as per BPC Financial Regulation 6.4 – noted

10.4.2 Clerk's salary (1/11/25 – 31/12/25) – previously authorised and including (since July 2025) the 2025 NJC pay increase – noted

11. Correspondence received

12. To notify the clerk of matters for inclusion on the agenda of the next meeting

- To find a way to pay IT bills without charging the clerk's personal credit card.
- Signage at the 40mph zone

13. Employment matters

It was noted that the clerk's probation has been extended another six months.

14. To receive and consider representative reports and invitations:

Meeting	Last Date	Next Date	Delegates
Safer Cleaner Greener			Cllr Dyter
Calder Ward Forum		17 th March	any/all cllrs
Joint Parish Meeting	06/10/25	TBC February	any/all cllrs
T&PC Liaison Group	22/07/25	27 th January (V)	Cllr Tiler-Ansell, Cllr Bull
Allotments Committee	13/10/25	9 th March	Cllrs Dyter, Higginson and King
YLCA Branch meeting		TBC	TBC
BH Community Assoc.			Cllr Tiler-Ansell

(V) virtual meeting - online only (H) hybrid meeting – online and in person (P) provisional date

15. To confirm the date of the next three parish council meetings as 23rd February 2026, 23rd March 2026, and 27th April.

Signed **Sally Hughes**

Clerk to Blackshaw Parish Council