



# Blackshaw Parish Council

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## Minutes of Parish Council Meeting

held at 7:30pm on **Monday 24<sup>th</sup> November 2025** at Blackshaw Head Chapel

Present: Cllr Bowen, Cllr Bull, Cllr Dyter, Cllr Higginson, Cllr King (arrived late), Cllr Tasker, Cllr Tiler-Ansell (Chair)

In attendance: Sally Hughes (Clerk)

### 1. **Welcome and introductions**

Cllr Tiler-Ansell opened the meeting at 7:30pm.

### 2. **Apologies:**

**2.1** To receive apologies for absence – none received

**2.2** To consider the approval of reasons for absence – n/a.

### 3. **Declarations of interest:**

**3.1** To receive, consider and decide upon any applications for dispensation – none received

**3.2** To receive any declarations of interest not already declared under the Council's Code of Conduct or register of disclosable pecuniary interests – none received

### 4. **Minutes:** To confirm minutes of the Parish Council Meeting held on 27<sup>th</sup> October 2025 as a true and correct record

It was noted in accordance with Standing Order 10 (a)(1) that item 9.1 needs to be reworded to reflect the unbiased nature of the wind-farm survey. **Resolved:** Subject to amending the wording of item 9.1, the minutes were approved by 5 councillors (1 abstention, 1 absence).

Following from item 9.7, the employment subgroups were agreed as:

- i. Cllrs Tiler-Ansell, Dyter and Bull
- ii. Cllrs Higginson and Bowen
- iii. Cllrs Tasker and King

Cllr King arrived at 7:39pm.

### 5. **Progress reports:** To receive information on the following ongoing issues and decide further action where necessary

#### **5.1** Allotments issues & updates

A councillor moved that allotment tenants pay the water bill from November 2025. This was discussed and rejected. Another councillor moved that tenants pay from December. **Resolved:** Motion carried with all in favour. Clerk to inform allotment holders by email.

#### **5.2** Community defibrillator – update on replacing old ones

No update – carry forward to next agenda

**5.3** Joint working on fly tipping – update

No update – keep on the agenda

**5.4** Public survey re the proposed Energy Park

No update – carry forward to next agenda

**5.5** Cyle lockers

No update – carry forward to next agenda

**6. To consider and decide upon the following planning applications**

**6.1** Single storey side extension & porch to replace existing basement Hill Top Farm New Road, Blackshaw Head Hebden Bridge Calderdale HX7 7HR | Ref. No: 25/01047/HSE

No objections

**6.2** Changing from flat to pitched roof. Dormer, roof lights, new window and french doors to south elevation. Timber cladding to replace damaged render. 1 Turret Royd Turret Royd Road Charlestown, Hebden Bridge Calderdale HX7 6PB | Ref. No: 25/01063/HSE

No objections

**7. Planning decisions and information**

**7.1** Feedback/update on High House Farm – Clerk to chase a reply from the council

**7.2** Feedback/update on Burnt Edge Lane – Clerk to chase a reply from the council

**8. Highways, bridleways and footpaths:**

**8.1** Mytholm Steeps – parking – update

Double yellow lines have been approved. The blue van is no longer parking there. Clerk to ask Hebden Royd TC Clerk to put this on next agenda.

**8.2** Mytholm Steeps – HGV use – update

Cllr Tiler-Ansell has spoken to the mayor of Hebden Royd Town Council about this for a joint approach including vehicle length restrictions.

**9. Matters requested by the councillors**

**9.1** To remove certain named signatories on the bank accounts and add others

**Resolved to add:**

- Simon Bull
- Jonathan Daniel Sutcliffe-Tasker
- Jacob James Dyter
- Gemma Rachel Higginson
- Sally Ann Matthis Hughes

**Resolved to remove:**

- Mick Davies
- Helen Lacey
- Paul Neill
- Linda Patterson
- Dorothy Sutcliffe

**9.2** Emergency plan – carry forward to next agenda

**9.3** Memorial Garden [Community Garden] outside church – Community Association would like to apply for a grant. Cllr Dyter will liaise with Cllr Bull to determine plan and wish list. Then research cost and whether planning permission is needed. All in agreement.

**9.4** Christmas hampers for vulnerable parishioners

Clerk will deliver alongside Chair; Chair to arrange purchase and packing of items.

**9.5** Christmas lights – a councillor is happy to continue putting the lights up.

**10. Finance:**

**10.1** To consider the 2025/2026 budget and balances and bank reconciliation.

**10.2** To confirm payments for Holding Better Meetings training for chair £27.40 – agreed

**10.4** To confirm payment for allotment maintenance – this has increased by £5 to £70 – agreed £65 payment with £5 agreed as one-off payment. Clerk to email contractor with explanation.

**10.3** To confirm payment of the Clerk’s monthly salary and expenses – agreed

**11. Representative reports and invitations:**

**11.1** Safer Cleaner Greener – highways when we get more clarity on the steps, this is a good group to raise it in. Look through minutes regarding a sign coming into BS Head. Peter Stubbs.

**11.2** Calder Ward Forum – no update

**11.3** Joint Parish Meeting – no update

**11.4** Town & Parish Liaison Group – no update

**12. Correspondence received**

**13. Items for the next ordinary meeting of the Council**

Marsh Lane/Badger Lane drainage,

**14. Employment matters**

**14.1** End of Clerk’s probation on 30 November – first tier group to meet with Clerk, TBA

**15. Dates of future meetings:**

**Carol Concert:** Friday 19 December

**Parish Council Meetings:** December only extra-ordinary if needed

26<sup>th</sup> January 2026

23<sup>rd</sup> February 2026

23<sup>rd</sup> March 2026

**Allotment Committee:** 9<sup>th</sup> March

**The meeting ended at 8:55pm.**