



Blackshaw Parish Council

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Minutes of Parish Council Meeting

Held at 7:30pm on **Monday 27th October 2025 at Blackshaw Head Methodist Chapel. The meeting will be open to the Press and Public**

Present: Cllr Bull, Cllr Dyter, Cllr Higginson, Cllr King, Cllr Tasker, Cllr Tiler-Ansell (Chair)

In attendance: Sally Hughes (Clerk)

1. Welcome and introductions

2. Apologies:

2.1 To receive apologies for absence – Cllr Bowen

2.2 To consider the approval of reasons for absence – accepted

3. Declarations of interest:

3.1 To receive, consider and decide upon any applications for dispensation – None received

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or register of disclosable pecuniary interests – None received

4. Minutes: To confirm minutes of the Parish Council Meeting held on 22nd September 2025 as a true and correct record. These were unanimously agreed.

5. Progress reports: To receive information on the following ongoing issues and decide further action where necessary

5.1 Allotments issues – a verbal report was given by the councillors who are on the Allotments committee. There followed a discussion around allotment costs, including but not limited to water, maintenance, rent, and insurance. The Council agreed to keep water charges separate from rent and agreed to look further into water costs, which are contracted to be paid by the Council at its discretion and out of any surplus funds (of which there are none). Also agreed to look into responsibility for the boundary fence.

5.2 Community defibrillator – Cllr Tiler-Ansell spoke to the Community Association (CA), given that the parish requires two defibrillators. The Council agreed to make a joint application with the CA. Rotary Club may provide some funds. Clerk to apply online to the Rotary Club in the first instance and liaise with Cllr Bull regarding the joint application to the British Heart Foundation.

5.3 Parking proposal for Hebden Royd – Formulating a response is being taken forward by the newly formed joint parish group meeting. No further individual action is needed from the PC.

5.4 Joint working on fly tipping – Cllr Dyter reported that there is no update.

6. To consider and decide upon the following planning applications

25/00928/FUL Stable block, hardstanding area and lowering of boundary wall.

Land East Of Staups Trout Farm Cottage Staups Lane Todmorden Calderdale

The Council has no comments because it cannot gain access to the portal. A five-day extension has been granted when the portal is back up. PC agreed to look off online (i.e. newspapers) and if there is a reason for the Council to respond, the Chair will call an extraordinary meeting.

Resolved: PC agreed to complain to Calderdale Council because the Clerk was not given notice

of the portal going down. Planning is a statutory duty and an extraordinary meeting takes five clear days to convene.

7. Planning decisions and information

Feedback/update on High House Farm – no updates

Burnt Edge Lane – put this back on the next agenda.

8. Highways, bridleways and footpaths:

8.1 Mytholm Steeps – Cllr Tiler-Ansell has spoken to Hebden Royd Mayor Butterick and is monitoring the situation, copying the Clerk into any correspondence. Agreed that the Clerk will ask the Hebden Royd TC Clerk if this is on the next agenda. BPC councillors would like to attend.

8.2 Mytholm Steeps – HGV use – no feedback. There are definitely signs at both the top and bottom. Agreed that the PC should also push for length restriction and ask HRTC to join in the request – BPC Clerk to ask HRTC Clerk to add to next agenda.

8.3 A646 broken culvert repair and effect of partial road closure on business – Ward Cllr Courtney has advised that Yorkshire Water is compensating the business owner. No further action.

8.4 Dale Clough footpath – the footpath is now repaired. No further action.

9. Matters requested by the councillors

9.1 To discuss carrying out a public survey re the proposed Energy Park – parishioners' views are required in order that the PC can formulate a representative response. Agreed that the Clerk will ask Cllr Kimber (Wadsworth PC Chair) if we can use his Council's survey questions for the consultation that has been held.

9.2 To discuss the Flood Alleviation Scheme, as the deadline has been extended to 18th November. The PC cannot comment itself, but can encourage comments from individuals. Clerk to post link on Google Groups.

9.2 To consider the appointment of a new auditor – **Resolved:** the PC unanimously agreed to appoint John Kendall.

9.3 To consider the placement of a memorial bench – Clerk to respond to parishioner. The PC does not own the land or know who it belongs to and does not have a bench policy. The PC has already asked CROWS and can ask Friends of Colden Clough. Finally, the parishioner could ask the Land Registry.

9.4 To consider the purchase of cycle lockers – the PC would have to come up with some funding. Ask the Chapel and ask on Google Groups if this is something people would find useful. Possible sites are near bus stop and /or near the Chapel. Oakville Road area is already near public transport.

9.5 To discuss updating the named signatories on the bank accounts – agreed to defer to next month.

9.6 Emergency plan – defer to next month.

9.7 To discuss forming an employment panel – the PC as a whole is the employer of the Clerk.

Resolved: The PC agreed to set up three committees in case a hearing and two appeal panels are required. Clerk to forward any relevant policies and procedures to the Chair and add to next agenda.

10. Finance:

10.1 To consider the 2025/2026 budget and balances and bank reconciliation.

10.2 To consider payments for training for chair and clerk – Agreed to £73 for Clerk induction.

10.4 To confirm payment for the Blackshaw.net SSL certificate £59.99 – Agreed

10.3 To confirm payment of the Clerk's monthly salary and expenses – Agreed

11. Representative reports and invitations:

11.1 Safer Cleaner Greener – report from Cllr Dyter – as meeting was rescheduled, Cllr Dyter could not attend but will share minutes when they are sent out.

11.2 Calder Ward Forum – no one went. Cllr Bull will attend in the future.

11.3 Joint Parish Meeting – update on 6/10/25 inaugural meeting – Clerk circulated an update following the meeting. Clerk to ask HRTC Clerk if minutes have been sent out, as none were received. The Chair has asked via Cllr Butterick that the Charter be added to the next agenda.

11.4 Town & Parish Liaison Group – TBA, virtual, a Tuesday in November – Cllr Tiler-Ansell and/or Cllr Bull will attend

11.5 South Pennine YLCA Branch Meeting – 1 October 2025 – the meeting was supposed to be hybrid, but the online portion was cancelled and no one from BPC attended.

12. Correspondence received – none that needs to be addressed

13. Items for the next ordinary meeting of the Council Burnt Edge Lane campsite, Garden outside chapel, Christmas hampers, Christmas lights

14. Employment matters – None

15. Dates of future meetings:

Parish Council Meetings: 24th November, December TBA, 26th January

The meeting closed at 8:55pm

Signed *Sally Hughes*

Clerk to Blackshaw Parish Council