



## Minutes of Parish Council Meeting

Held at 7:30pm on **Monday 22<sup>nd</sup> September 2025** at **Blackshaw Head Methodist Chapel**.

**Present:** Cllr Bowen, Cllr Bull, Cllr Dyter, Cllr Higginson, Cllr King, Cllr Tasker, Cllr Tiler-Ansell (Chair)

**In Attendance:** Sally Hughes (Clerk) and 4 members of the public

1. **Apologies:** To accept apologies previously notified to the Clerk.

There were no apologies. The Chair opened the meeting at 7:30pm.

2. **Declarations of interest:** To receive declarations of interest in items on the agenda.

None.

3. **Minutes:**

To confirm minutes of the Parish Council Meeting held on 28<sup>th</sup> July 2025.

All agreed that the minutes of the meeting held on 28<sup>th</sup> July 2025 were a true record.

4. **Progress reports:** for information / discussion

- a. Finance for the allotments

Councillors discussed that the rent charged is insufficient to cover ongoing costs at the allotments. Agreed to look at budget and to raise issue with Allotment Committee. Agreed to reorganise budget categories for a clearer financial picture. Agreed that clerk will review tenancy agreement.

- b. Possibility of a water leak at the allotments and the resulting water bill

This is still being investigated.

- c. Trees at the allotments

No further action on allotment trees at this time.

- d. Community defibrillator

The British Heart Foundation has suggested that the PC applies for one of their grants. They have a scheme running until February, but it is subject to ongoing review owing to limited funds being available. The scheme would replace consumables as part of the package and might include some training. Agreed that the Clerk will set up an account with the British Heart Foundation. Agreed that PC will talk to Community Association about applying for a second replacement defibrillator.

- e. Parking proposal for Hebden Royd

Cllrs will take this item to the joint PC meeting on the 6<sup>th</sup> of October. Note that Cllr Bowen objects.

**f. Joint working on fly tipping**

Cllr Dyter attended a meeting held in Heptonstall with representatives from each parish and Calderdale. The joint work is ongoing, and Cllr Dyter will continue his link role on this.

**g. Clerk's laptop and email address**

- There is a scheme for councils to get a free gov dot uk email address for clerks. After some discussion, agreed not to take a gov dot uk address for now.
- The laptop provided by BPC for the Clerk's use is not upgradable to Windows 11. Agreed that Clerk can use her personal laptop and keep data in Dropbox and backed up to PC's back-up hard drive.
- The expiry of blackshaw.net is 23/02/2026. Contract must be stopped before billing, which happens one month in advance of expiration.

**5. Planning:**

**a. Information on previous planning applications**

None.

**b. Planning Enforcement Issues**

Burnt House – No update, but keep on agenda.

**c. New planning applications**

- **Ref. No: 25/00844/HSE Single storey rear extension and part cladding of rear. 1 Cally Hall Farm Cottages Badger Lane Blackshaw Head Hebden Bridge Calderdale HX7 7JP** The applicant attended in person to explain the proposed changes. Agreed no objections.

**6. To discuss the recent joint meeting re: wind farm** Cllrs Dyter, Tiler-Ansell, and Higginson attended. Cllr Dyter gave feedback to the PC.

**7. To discuss a response to the Calderdale Energy Park (wind farm) consultation**

Agreed to send a response (6 in favour, 1 abstained).

**8. To discuss carrying out a public survey re Calderdale Energy Park**

Agreed to carry out a survey. The consultation is finished. The survey results will inform the PC's response to Planning.

**9. Highways, bridleways and footpaths:**

**a. Drainage issue Badger Lane / Marsh Lane**

Calderdale Council's Highways department has been out to see the issue in person. No further action.

**b. Footpath Dale Clough – broken culvert and flooding**

Flooding has communicated that this will be dealt with. No further action.

**c. Mytholm Steeps**

Discussed HGVs and parking. The two issues are ongoing. Councillors will update.

**d. A646 broken culvert repair and effect of partial road closure on business**

Agreed that Clerk will ask Sarah Courtney what we can do to support the business.

**e. Signage when roads are closed down from Blackshaw Head**

Councillors discussed; more information is needed. Agreed to explore further.

**10. Finance:**

a. To consider the 2025/2026 budget and balances and bank reconciliation.

Agreed to reorganise some budget categories for better management and transparency. Barre Eccles cannot do the PC's internal audit this year. It was suggested that John Kendall be asked. Agreed to ask John Kendall to do internal audit of this year's accounts.

b. **Agreed** the payment to George WH Shaw for Fete toilet provision £432. **Pay**

c. **Agreed** the payment for defibrillator consumable supplies £34.12**Pay**

d. **Agreed** the payment for water at the allotments £18.96 **Pay**

e. **Agreed** the payment for allotment maintenance £65

Cllr King proposed that to avoid confusion, there might be a different name for the community land.

f. **Agreed** payment of the Clerk's monthly salary and expenses.

**9. Representative reports and invitations:**

a. Safer Cleaner Greener – 22 September 2025 – Postponed; to be rescheduled.

b. Calder Ward Forum – was 8 September 2025 – no one went.

c. Joint Parish Meeting – 6 October 2025

d. Town & Parish Liaison Group – TBA, virtual, a Tuesday in November

e. South Pennine YLCA Branch Meeting – 1 October 2025

**Dates of future meetings:**

**Parish Council Meetings:** 27<sup>th</sup> October, 24<sup>th</sup> November, TBA, 26<sup>th</sup> January

**Allotment Committee:** TBA 13<sup>th</sup> October 2025

**Remembrance Sunday 9<sup>th</sup> November**

***Meeting finished at 9:15***

**Signed    Sally Hughes**

***Clerk to Blackshaw Parish Council***