



Blackshaw Parish Council

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Draft Minutes of Blackshaw Parish Council Monday 23rd August 2021 at Blackshawhead Methodists .

Present: Cllr Lacey (Chair) Cllrs Bowen, King, Tiler- Ansell, Lomax, Churchill & 4 members of the public

1. Apologies previously notified to the Clerk. Cllr Patterson
2. Declarations of interest in items on the agenda. None.
3. Confirmed the minutes of the Parish Council Meeting held on 26th July
4. Information on matters arising from the minutes of Parish Council Meeting on 26th July. Financial regulations update - agreed that two councillors to sign the internet banking confirmation print out and to continue to use the debit card where no alternative. Date for meeting at Colden School is 30th September. High House – none of the rotting vehicles have been removed. The one that was blocking the entrance to the footpath has been moved, but remains in situ. Clerk to follow up with planning department.
5. Welcomed new councillor Rachel Churchill and accept her signed Declaration of Office.
6. Report from the Allotment Committee on the follow up visit following the issuing of a Letter of Improvement to one plotholder and discuss next steps. Cllrs King and Lacey did another inspection and the plot had undergone significant improvement in two weeks. Now just over 80% space cultivated, and plotholder was congratulated on her efforts. Agreed to write and say that very pleased with efforts, but expect to see the plot more cultivated at the next site liaison visit. Agreed to write a letter acknowledge health issues, noting offer of a shared plot, but committed to keeping it at moment.
7. Discussed formalising terms of reference for the Allotment Committee – Agreed to take the current terms of reference as formalised by the Clerk to the next Allotment Committee meeting for discussion.
8. Discussed a complaints policy for the Parish Council. Some problematic items in this version from YLCA so agreed to go and do some more research and bring to the next agenda.
9. CCTV in the parish. Another accident in the parish prompted questions about the CCTV at the Chapel. This was followed up with Andy from Neighbourhood Watch, who has sent a proposal (previously circulated to councillors) and is in attendance. Also needs volunteers to search data if there is any incident. Cllr Bowen asked about ball park costs. Likely to be able to do this for £600 using 2nd hand equipment. Chair asked about ongoing maintenance/running costs, but this would be minimal, except for electricity at about an increase of £50 a year. Some discussion regarding who would be the 'owner' of the camera and therefore the data manager (for GDPR purposes). Clarified that the cameras could not detect speed, but in phase 2, other cameras could be positioned to measure speed over distance. Agreed to give a grant of up to £600 to Neighbourhood Watch and to vire this money from the road signage budget, subject to the Chapel agreeing camera can be stationed there. Agreed with one abstention.
10. Cllrs Lomax, King, Churchill and Patterson available for a shift in the Parish Council red tent at the Fete. Clerk to suggest a rota by email.
11. **To consider planning related matters:-**
 - 11.1. **Information on previous planning applications:** 21/20070/TPO | Management of trees (including reduction to monoliths) | Gudger Glen View Road HX7 6DA **Consent Granted**
 - 11.2. **Planning Enforcement Issues: None**
 - 11.3. **New planning applications**
 - 11.3.1. 21/20101/TPO | Fell five trees (Tree Preservation Order) | Wellside The Long Causeway Blackshaw Head Hebden Bridge Calderdale HX7 7JF. **Agreed no objection.**

11.3.2. 21/01010/HSE | Erection of a single storey extension to rear, reinstatement of extension to cellar and works to be done to interior and exterior to property. | Hippins Farm Davey Lane Blackshaw Head Hebden Bridge Calderdale HX7 7JG. General agreement that the information provided on the portal was insufficient to make any decisions on this – no plans of new extension. All felt it was a really important application, as one of oldest buildings in parish, and to request more info and an extension to be able to comment next meeting.

12. To consider matters relating to highways, bridleways and footpaths:

12.1. No update from Highways regarding the outstanding issues.

12.2. Discussed the verges / drains in Blackshawhead – Clerk had written to parishioner who explained that CMBC just arrange to collect the rubbish. He felt a skip would be required for the task mentioned. Agreed to write to CMBC saying it was their responsibility but we'd do it if they helped with clearance.

13. To consider the following Financial matters:

13.1. There is £6135 remaining in 2021/2022 budget and balances are £10,096 which reconciles with cashbook.

13.2. Discussed a grant to sponsor students at Todmorden Climate Challenge College. Agreed in principle to be supportive of a direct application to the council from any Blackshawhead resident wishing to have support in attending. And to highlight the Heptonstall Exhibitions route for funding for other students.

13.3. Confirmed payment of the allotments water bill to Business Stream

13.4. Confirmed payment of the Clerk's monthly salary and expenses.

14. To consider representative reports and invitations:

None

15. Items for next meeting – change of signatories on bank account.

Dates of future meetings:

Parish Council Meetings: - 27th September, 25th October at Blackshawhead Chapel

Allotment Committee: - October 2021

Signed *Catherine Bann*

Clerk to Blackshaw Parish Council