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# BLACKSHAW PARISH COUNCIL

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## Draft Minutes of Blackshaw Parish Council meeting 7.30pm on Monday 26<sup>th</sup> November 2018 at Blackshaw Head Methodist Church, Old Shaw Lane, Blackshaw Head

Present: Cllr Bowen (Chair), Cllrs Butterworth, King, Sutcliffe, Goodman, Lacey and Moss

1. Apologies for absences previously notified to the Clerk. None
2. Declarations of interest in items on the agenda. None
3. Confirmed the minutes of the Parish Council meeting on 22<sup>nd</sup> October 2018
4. Receive information on matters arising from the meetings on 22<sup>nd</sup> October. Clerk reported that CMBC had responded favourably to idea of alterations to Charlestown Rec to prevent access by travellers.
5. **Mary Farrar** (CMBC) introduced herself, standing in for Steven Lee who was unable to attend.  
Mytholm Steeps: she had read our queries and explained that the HGV signs and gradient signs are already there, and there was little else that could be done. She explained that whilst the previous signs said maximum 2m width, the average width of car has increased, so this can no longer be enforced. Councillors explained that residents are getting caught up in situations with stuck vehicles, and this is a safety issue. Query regarding volume of traffic. This road become a through route. Wasn't gritted as now classified as secondary route, but residents know this is not the case (gritting policy been revised since then, so it will now be included). Point is that this is a through route. As a separate issue, Church Lane is closed December because of road works, the diversion is down Savile Rd and Councillors thought that this is inappropriate; it is not gritted and volumes of water flood down there in heavy rain. This could become problematic at this time of year. Mary will go back to Highways and discuss what could be done.  
White lines on Badger Lane: Cllr Butterworth gave history again. Mary Farrar apologised for the delay – lack of engineering resources -they had lost staff and can't recruit new engineers. Want to roll it into 20mph project. Traffic regulation order costs £20,000 and public consultation has to be done. So this would be all one project.. In next few weeks the engineer will be batching up the work and get on with delivering it. Cllr Sutcliffe noted the white lines, blocked drains – drains much lower than level of the road. Mary said that should be logged via the member highways email. The road surfacing covering doesn't go wide enough, stops at the white lines.  
On the 20mph zone, Mary said CMBC were happy to go with longer scheme as preferred by residents – and that has all been drawn up, and so just waiting for traffic regulation order. Not possible to give a rough date. Question from public on statistics on effectiveness of 20mph zone. Road injuries have gone down significantly in last few years. A reduction in speed is happening. More rural roads like this one more difficult as police can't enforce as effectively. Vertical traffic calming in specific areas. Question about width of verge needed to safely place a village welcome stone/sign. Mary said that the policy currently is to have furniture that would crumple, due to risk of people crashing into stone signs. Councillors expressed preference for stone but Mary said this is unlikely to be supported. This would be subject to a road safety audit.  
Traffic scheme for Church Lane – will be advertised for consultation next week. Mary will send revised proposals for this. Question regarding apprentices, and Mary said they did try to get apprentices locally.
6. **Neighbourhood Plan (NP)** – the initial preview went out to stakeholders, eg councils and major employers. This Parish Council sent our modifications in to that draft. This is now going forward with full artwork etc. Next meeting on 17<sup>th</sup> December and ought to be signed off on that date for official consultation. This should happen before Christmas, with online and paper copies, with a 6 week consultation period. On 24<sup>th</sup> January National Planning Policy Framework is being revised. Calderdale want to get their local plan submitted prior to that. And NP submitted after that date. Clerk noted that all our amendments relating to our parish specifically have been enacted, but not the more general comments, including our points about traffic access from the hilltops to the bottoms (including the Steeps) and the exclusion of the Woodman site from the list of development sites. Agreed to write to Lindsay Smales and Emma Green regarding the points raised by the Clerk.
7. Discussed the Christmas gifts to the elderly in the parish. Agreed expenditure of £10-£15. Clerk to send Cllr Bowen the list.

8. Festive lighting in the parish. Tree outside starts about £50, or you can run them from battery packs, but these are stealable. Batteries don't work so well with cold weather. Agreed up to £75 subject to being fit for purpose and an adequate power source. Cllr Bowen and King to liaise with Roger Munday.

**9. Planning related matters: -**

9.1. To receive information on previous planning applications: **None**

9.2. Update on Enforcement and other planning issues including feedback from the meeting at the planning department at CMBC on 23<sup>rd</sup> November. Councillors met with Richard Seaman and Anne Markwell. Staups farm case – CMBC received an application from the applicant, but it isn't yet validated (lack of payment). If this isn't validated they'll serve an planning contravention notice within next 3 weeks. If they do pay then it'll go through normal planning process.

Whiteley Arches. The case they have previously mentioned is a different case, and no-one could establish exactly where it was in the meeting. CMBC will forward a map. Suggested that Helen send photos to Roy Rizvi. Clerk to chase this and try to get to the bottom of the discrepancy and therefore what was happening with the case we and Erringden are interested in. High Farm – been with legal team since 2017. Maximum fine is £20,000. Richard Seaman said he will chase Ian Hughes, head of the legal team and we can also contact him. Going to start charging for rubble and plasterboard. Also piloting a permit scheme. So may experience more fly-tipping. Blackshaw Equestrian Centre – application has gone in for a house and it will come up soon and go through normal channels..

9.3. To consider new planning applications:

9.3.1. 18/01243/HSE | Two storey extension to rear | Lane Cottage The Long Causeway Blackshaw Head Hebden Bridge West Yorkshire HX7 7JB - No objection

9.3.2. 18/01168/LBC | Replace two steel beams and face with stone over garage door, rebuilding of stone piers to side and new garage door(Listed Building Consent) | Sycamore House 1 New Shaw Lane Blackshaw Head Hebden Bridge West Yorkshire HX7 7HZ - No objection

**10. To consider matters relating to highways, bridleways and footpaths**

10.1. Update on stile opposite Four Winds – agreed to pass Cllr Sutcliffe's details to CROWS to liaise.

**11. To consider the following financial matters:**

11.1. The budget remaining for this year is £5522 and bank balances for 2018/9 are £10,485

11.2. Confirmed payment of £20 to the Royal British Legion for the Remembrance Wreath

11.3. Confirmed payment of the Viking invoice for £457 but Clerk explained envelopes would be on a separate invoice to appear next month as they hadn't been in stock.

11.4. Confirmed payment of £180 to Dan Shaw for maintenance at allotments.

11.5. Confirmed payment of the Clerk's monthly salary and expenses.

**12. To consider representative reports and invitations:**

**12.1. Previous events**

Remembrance Day events. - Well attended event, wreath was laid. Beacon was by Chair in the evening. Training course for Cllrs Bowen and Moss – Feedback was to split the size of the councils as some stuff was inappropriate for smaller councils.

T & PC Group meeting 6<sup>th</sup> November – mentioned the plastic recycling. Andrew Pitts was going to ask the correct person at CMBC to write to the clerk. Clerk to Chase Andrew Pitts on this. He spoke about the charter, aware of problems with cuts. Planning enforcement process may change. Previously, if something is flagged up, one of officers will have to come out and have a look. Suggests that in future if PC flags something up, it will be logged as enforcement issue without need for officers visit initially.

**12.2. Upcoming Events**

Christmas carol service – Friday 21<sup>st</sup> December 7pm. All councillors by tradition bring mince pies. Christmas Day family service.

Ward Forum 4<sup>th</sup> December at Hope Baptist – Roger will be away. Grayde will check diary to see if he can attend. Cllr Bowen to raise the issue of the Steeps.

Old People's Welfare project have created the memory maker's project book, and this is to be passed around the councillors. Cllr Sutcliffe proposed that one should go to Mytholm school.

**Parish Council Meetings:** - 26<sup>th</sup> November. Alter the January meeting to 14<sup>th</sup> January instead of having a December meeting, unless important planning applications arise.

**Allotment Committee Meeting** - March 2019

Signed *Catherine Bann* Clerk to the Parish Council