
BLACKSHAW PARISH COUNCIL

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Draft Minutes of Blackshaw Parish Council Meeting on Monday 23rd April 2018 at Blackshaw Head
Present: Cllr Butterworth (in the Chair) Cllrs Bowen, Davies, Goodman, Moss, Sutcliffe, King
two members of the public and two invited speakers from CROWS.

1. Apologies for absences previously notified to the Clerk. None
2. Declarations of interest in items on the agenda. None
3. Confirmed the minutes of Parish Council meeting on 26th March 2018
4. Information on matters arising from the meetings on 26th March – still no reply from Steven Lee on the Steeps or on 20mph zone. Clerk to forward to Chair to raise at liaison meeting.
5. **Guest Speakers: Community Rights of Way Service (CROWS)** Graham Ramsden and Ruth Wilson. Graham outlined how CROWS had formed: when the Countryside Unit of CMBC changed, ex-volunteers formed their own unit to be able to be more hands-on. They're based at the White Ribbon offices in Mytholmroyd (and suffered from the floods), and have around 23 members. They work on footpaths all over Calderdale, doing different types of maintenance work. Some is more 'light work', such as surveying, other work more physical. Once a problem with a path is reported (form on their website), a couple of people would go and have a look, and if it's straightforward, add it to the schedule to be fixed on the twice weekly workdays. Sometimes it's more complicated, such as needing permission from a landowner, or being more involved practically, costs etc. CROWS does fundraising itself and gets a small grant from CMBC. They have overheads such as the office, insurance, tools etc. New volunteers always welcome, and no special skills needed except ability to cope with weather!. Some training provided, but mostly learn on the job and develop abilities. They usually have a 6 week trial period to see if it suits a person. Question was asked about whether mountain bikes cause particular problems, and Graham and Ruth replied that this was the case, but sometimes it's just a lack of education on where bikes are allowed and not. Better signage for bridleways and footpaths where bikes aren't welcome can help resolve this issue. Member of the public present said she was from a mountain bike advocacy group 'Ride Calderdale' who are working to resolve some of the conflict and issues. Involves persuading some bikers to stop making new pathways where they shouldn't, but also working to have some paths re-classified to bridleways where appropriate. Also wanted group to get involved with repairing any damage caused, and maintaining well-used pathways. Calderdale is magnet for mountain bikers, and this brings tourism revenue, so shouldn't be discouraged, but better managed. CROWS agreed to work together with Ride Calderdale to make this happen.
6. **Neighbourhood Plan** – The committee are actively running the Neighbourhood Plan now, have taken ownership of it, and are changing the structure of how Plan is presented. Workshop day next Monday (29th) to go into as much detail as possible. Emphasising links between uplands and bottoms. Risk of examiner saying that this was too big and cumbersome, and fear that they'd advise lopping off Mytholmroyd. Cllr Davies stood down and Karl Boggis of Hebden Royd now Chair.
7. **Discussed the Casual Vacancy** that will arise when Cllr Davies moves out of the parish. Cllr Moss is going to be rep for Blackshaw on Flood Resilience group. This will have an election this Wednesday to elect a Chair, and MD standing down, and they'll select someone else. Neighbourhood Plan representative. RB and MD will swap positions so RB is official rep from Blackshaw – in any case, we re-elect next meeting. Clerk asked Councillors to put word out that we need a new councillor soon.
8. **Wifi in the chapel.** Broadband group is moving forward apace, and this could be an option for the Chapel. Business users can get voucher of £3000, and residential £500. Many people turned up to meeting with Superfast, and steering group now formed. Survey Monkey been conducted already, and now £100,000 seems possible. List of providers include such as Boundless networks need to be investigated, and look at the infrastructure necessary. Clerk to ask Steve Hoyle about dongle. O2 and Vodafone have decent reception here. So seems likely that Chapel may get free internet here with the wireless plans anyway.
9. **To consider planning related matters: -**
 - 9.1. To receive information on previous planning applications and enforcement notices: **17/01228/FUL** | Construction of polytunnel, plant room and agricultural workers accommodation, time limited to three years. | Land To West Of Higher Strines New Rd Blackshaw Head Hebden Bridge - **Time limited Permission Granted.** We should note the date and make sure this does come up again.

9.2. Update from Enforcement Team. NONE, Clerk has written – no response. Clerk to request for information about the complaints procedure. Delays in settling permissions on outstanding applications in our parish are probably due to CMBC giving applicant opportunity to change plans to fit in with demands.

9.3. To consider new planning applications: NONE

10. To consider matters relating to highways, bridleways and footpaths

10.1. Update on resurfacing work to be done on Long Causeway – Cat's Eyes have gone ready for resurfacing. Clerk to write to double-check they will be replacing them.

10.2. Update on 20mph zone and additional measures proposed by parish council including welcome signs. No response as yet – keep this on agenda for following meeting.

11. To consider the following financial matters:

11.1. Review of the effectiveness of the systems of internal control and review the annual assessment of significant risks – Clerk went through each point and it was agreed, with the addition of a clause relating to compliance with the new General Data Protection Regulations.

11.2. Agreed the draft accounts for 2017/8

11.3. Agreed the budget for 2018/9

11.4. Considered an application for a grant from Heptonstall Exhibitions & Richard Naylor Charities. Agreed to give £200.

11.5. Confirmed payment of £367.54 to Zurich Municipal for Insurance

11.6. Confirmed payment of £350 to Blackshawhead Chapel for meeting room rent for 17/18

11.7. Confirmed payment of £301 to YLCA for membership

11.8. Confirmed payment of £90 to YLCA for Clerk and Cllr King on GDPR training course

11.9. Confirmed payment of £104.83 to Go Daddy for website hosting (via Grayde Bowen – reimbursement). Agreed to look into finding a cheaper supplier for next year.

11.10. Confirmed payment of the bill for newsletter printing to Print Bureau for £130

11.11. Confirmed payment of the Clerk's monthly salary and expenses (including for stamps for newsletter).

12. To consider representative reports and invitations:

12.1. Previous events

Calder Ward Forum - 17 April 2018 – clashed with broadband meeting, so RB didn't get to it. Church Lane was discussed again, but the parking issues were instigated by us. Scheme still underway.

Neighbourhood plan meeting 16th April – as discussed above.

Feedback from planning training course for Cllr Moss – very interesting, well presented.

12.2. Upcoming Events

Town & Parish Council Liaison Group - Tuesday 1st May – Ripponden, Parish Council Office, 6.30pm – RB to attend

Conference Saturday 6th October - Heptonstall Bowling and Social Club

13. Items for next meeting – Trees at Bracewell Hall overhanging road. Dogs roaming free in pasture.

Parish Council Meetings: - Annual Meeting and Annual PC Meeting 7pm 21st May, 25th June, 23rd July

Allotment Committee Meeting – March 12th 7.45pm 2018 HB Town Hall

Signed *Catherine Bann* Clerk to the Parish Council