



Minutes of Allotments Committee Meeting **7.30pm, Monday 31st October 2016**

Present: Cllrs King, Goodman and Davies and Allen, Bob, Daley and Rosemary

1. Apologies for absence. Melanie, Ana Jara, Colin, Jenny, June
2. Declarations of interest in matters on the agenda. None
3. Confirmed minutes of the meeting of the Allotments committee on 18/4/16
4. Information about matters arising from the minutes of meeting on 18/4/16 - None
5. Issues/actions arising from the Allotment Inspection in August 2016 – areas under PC control still need attention. MD was charged by PC to organise a working party to clear up, together with allotment holders. Dan had cut the grass, so already looks much better. Shrubs with cages hard to manage. Will investigate this at working party. Gate tension needing adjusting – something else for the work party. Also a sticking out bolt.
6. Report of progress from the Charlestown Allotments Group and future action plan: BG - not much progress this year – a little stagnant somewhat due to circumstances (flood etc), so this year onwards and upwards. Strimmer needs to be sorted out, and Colin's shed. DG said that there hasn't been much activity or attendance, no camaraderie, no meetings and no sense of the community, hasn't been a good year at all. Allotment group hasn't met since the Allotment committee last met, so another one is overdue. Constitution states 3 meetings plus AGM, but this can be changed at an AGM. Secretary's responsibility to organise a meeting. Ana Jara current secretary has just resigned, as she is giving up her allotment plot, has other land – so a new secretary will need to be found. Group needs to also look at accounts. Rosemary has taken on to organise a meeting most likely weekend/evening before Christmas, possibly at Fox & Goose. One person on waiting list. The planning application for the Woodman (for 10 houses) may have some impact, but expect it won't. EA doing significant works on Stoney Lane and by coal merchants, so parking may be an issue.
 - 6.1. Report from Allotments Group on budget and balances. (none)
7. Contract for maintenance of communal areas – going okay, and this cut is noticeably better this time. Suggested that two cuts are not enough, but will need PC to look at budget for an extra cut. Perhaps allotment group can also contribute.
8. To consider any tenancy issues and vacant plots. Two plots available, one immediately and one from January. The first port of call is to ask if any current plot holder wanted to move internally.
9. Financial matters:
 - 9.1. Rent payments – up to date
 - 9.2. Water bills – latest one due, to be paid at PC meeting. Remain very small.
10. Dates and venue of future meetings – Hebden Bridge Town Hall, 20th March 2016 (tbc)