



Draft Minutes of Allotments Committee 7.30pm, Monday 18th April in The Town Hall Hebden Bridge, HX7 7BY

Present: June Evans, Margaret Conway, Cllr Davies, Cllr King, Bob Greenwood, Colin Robinson, Ana Jara Gonzalez, Alan Keep

1. Apologies for absence. Melanie, Jenny and Donna
2. Declarations of interest in matters on the agenda. None
3. Agreed minutes of the meeting of the Allotments committee on 19/10/15
4. Information about matters arising from the minutes of meeting on 19/10/15. Nothing that is not already included on the agenda.
5. To receive a report of progress from the Charlestown Allotments Group and future action plan: Couple of the ploholders suffered in the floods and getting back into their houses are main priority . Colin reported that shed needs fixing – but has been made redundant so has more time to work on allotments so will be sorted soon. Other ploholders have done some planting already. Grass by shed needs cutting but Ana’s partner will do it. Maggie has been bringing stones to make paths – also some hardcore in Alan’s back yard ready to be put down if anyone interested in helping out. Cllr Davies also offered a hand. Future action plan is to just plod on this year, sort out the fence. Dog fouling doesn’t seem to be an issue still.
 - 5.1. Report from Allotments Group on budget and balances. Not much movement in finances this year. As of 29/2/16, £139 in account. Paid membership of NSALG . Accounts presented and given to Clerk. Discussed necessity of contingency fund – this will be discussed further at next allotment meeting.
6. Contract for maintenance of communal areas. Dan of Dan’s Garden Services came by and MD showed him exactly what needed to be done and will do that next time – cutting more down the bank. Will also take brambles off and away from footpath. Couldn’t do it immediately as daffs are up. Twice a year cycle for maintenance.
7. Tenancy issues, including the empty Plot. First person on list hasn’t replied and the second person wants to buy house on Underbank ave, but has not yet done so and so still isn’t in catchment area. First person on list is Hayley Calvert. Ana to call round and drop note through door. If no response in 3 weeks, then advertise in Parish newsletter, Oakville Rd group and googlegroups. Need to mention in advert that this plot needs a lot of work.
8. Financial matters:
 - 8.1. Rent payments – all up to date. Clerk mentioned that there was a bit extra money in the allotment budget due to water bill being very low the last two years. Some discussion about spending this on fencing – MD reminded group that there was £50 available from the Chairman’s Charity. Allotment group will discuss what is needed and then apply to parish council.
 - 8.2. Water bills – Alan provided latest bill.
9. Dates and venue of future meetings – Monday 10th October, 7.30pm Hebden Bridge Town hall.