
BLACKSHAW PARISH COUNCIL



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Draft minutes of the meeting of Blackshaw Parish Council held on Monday 22nd June 2015 at Blackshawhead Methodist Church

Present: Cllr. Mick Davies (in the Chair), Cllr. Dorothy Sutcliffe, Cllr. Carol King, Cllr Paul Neill, Cllr Anne Geldard, Cllr Donna Goodman and Cllr Roger Butterworth.

In attendance: Catherine Bann (Clerk)

1. **Apologies for absence previously notified to the Clerk.** None
2. **Declarations of interest in items on the agenda.** None
3. **Agreed the minutes of the Annual Parish Council meeting and Annual Parish Meeting held on 18th May 2015 (amended Paul Hill to Pole Hill – accident last month) and the site meeting of 29th May.** Discussion about the minutes from the site meeting in relation to Cllr Butterworth's concerns about omissions, but the minutes were agreed as written.
4. **Matters arising from Annual Parish Council meeting 18th May and site meeting of 29th May.** Cllr Butterworth raised the planning application discussed at the site meeting and wanted us to make it clear to CMBC that the single homestead has been developed into 5 dwellings. There is a concern that there are ways around the temporary permission for the dwelling: if they make £20,000 through their business, it wouldn't have to go to full planning as it would be development rights. This is national problem with people trying to play the system to get dwellings. Agreed to disassociate this particular point from this individual property and write to Calderdale as a general concern. But other councillors felt that one can't object to this particular application on basis of potential future abuse.
 - 4.1. **Planning Policy Statement 7 – letter to CMBC.** Cllr Davies read out the draft letter. Agreed to add in that we recommended a site visit and mention the 5 dwellings. Agreed to point out that BPC considers it significant enough that it needs to go to full planning and not be delegated decision.
5. Received the **declaration of office** of Councillor Anne Geldard, co-opted at site meeting of 29th May.
6. **Received minutes of Wayahead meeting** held on 15th June. Agreed to put traffic on next agenda again. Should try and encourage the Hebden Royd councillors to attend.
7. **Blackshaw Parish Council contribution to the Village Fete.** Needs to be councillors there in the tent all day. It's our opportunity to introduce ourselves to the public. Focus on display on Neighbourhood planning and road safety. Flip chart for people to write their ideas. Offering people opportunity to come forward and get involved. Big map of our area to map out broadband speeds – people invited to pinpoint where they live, what broadband speed they've got and what company they're using. Road safety map also, with people able to record incidents and voice opinions.
8. **Discussed the Clerk's workload.** Several options to deal with this, but easiest way of doing this is to possibly drop a meeting. Clerk suggested August would be good month to miss, as in last 4 years there have been no planning applications in that month. Agreed to cut the August meeting, with the proviso that if there were important planning applications, a special meeting would be organised. Also the notices could be put up by councillors in future to save Clerk time.
9. **Information on possible training courses for new councillors.** All booked up in our area, and SLCC haven't got anything locally in the next few months. Calderdale planning courses have been useful in the – Clerk to look into.
10. **Discussed the possibility of paying for skips for a rubbish clear-out** – there is a clean up planned for October. Cllr Geldard to ask CMBC to see if they provide skips/recycling & contact Heptonstall to see if they pay for the skips that they provide. Cllr Butterworth offered to provide tractor and trailer for the clean up.
11. **Agreed the grass cutting/clearing needed at the allotment site** – twice a year. Agreed to put invitation to tender notice on googlegroups and noticeboards.
12. **Correspondence noted:**
 - 12.1. New email address for Heptonstall PC Clerk heptonstallpc@aol.co.uk
 - 12.2. Revised template rules for the recording of council/parish meetings from YLCA. The change was explained by the Clerk and the new template was agreed. (See attached)

13. To consider planning related matters:-

13.1. To receive information on previous planning applications and enforcement notices:

13.1.1. Extensions to existing dwelling at Bracewell Hall Barn Bow Lane Blackshaw Head Calderdale HX7 7JP – Refused (BPC – No objection). Need to request information from CMBC why it was refused, and whether it went to a full committee.

13.1.2. Information from Cllr King regarding the Shed, New Rd near Jack Bridge. Definitely someone living there – white van is there every night. Sounded like they were having a party. Caravan and big building on site. Clerk to report to planning.

13.2. Update from Anne Markwell, Enforcement Team Leader – None.

13.3. To consider new planning applications (these can be viewed via Calderdale Council website using the reference number shown):

13.3.1. 15/00545/LBC | Demolition of lean-to at rear of property and replace with a conservatory, change window into door opening and block up doorway (Listed Building Consent) | High Gate Farm Badger Lane Blackshaw Head HX7 7JP . Agreed to support with one abstention.

14. To consider matters relating to highways, bridleways and footpaths

14.1. Unfenced access to river from A646 near Fern Villas. Two tumble down garages backing onto the river used to exist there. After pressure from CMBC, the owner took one down. Now put hard-standing in its place. Planning permission was refused for new garage. Now there is a sheer drop into river from hard standing, close to footpath. Agreed to report it to Highways (already reported by Erringden). Could also report it to HSE, but unsure whether it covers this type of thing.

14.2. Further discussion of potential 20mph zone in Blackshawhead and request for meeting with Calderdale about broader road safety/speed limit issues. Highways have been written to, and Clerk to prompt them after a fortnight if no response.

14.3. Bells on bikes. Cllr Neill to do some google research into bells on bikes. Clerk suggested writing to all local bike shops.

15. To consider the following financial matters:

15.1. To consider the budget (2015/16) variances and balances, bank reconciliation.

15.2. Considered banking matters, difficulties created by branch closure, change of signatories, but agreed to stick with NatWest.

15.3. Confirmed payment of £150 to Heptonstall Exhibitions/Richard Naylor Charity under Section 137

15.4. Confirmed payment of £6.46 to Yorkshire Water for allotment water bill.

15.5. Agreed to pay Viking Stationery £119.92. Cllr Neil to investigate cheaper stationery options.

15.6. Confirmed honorarium payment of £100 to Margaret Morgan for the internal audit.

15.7. Confirmed payment of Clerk's expenses including postage.

15.8. Confirmed payment of the Clerk's monthly salary.

15.9. To discuss the appointment of a new internal auditor for 2015/6

16. To appoint Parish Council representatives for 2015/6 to the following groups

Allotment committee (2) – Cllr Davies and Cllr Geldard need to get keys off Steve Hoyle.

Audit matters (1) – as discussed above.

Yorkshire Local Councils Association (2) – Cllr Butterworth and Cllr Sutcliffe

Calderdale Town and Parish Council Liaison Group (1) – Cllr Davies to go to first one

Heptonstall Exhibitions and Richard Naylor Charities (1) – Cllr Neill

Friends of Colden Clough Nature Reserve (2) – Cllr Geldard, Cllr Neill, Cllr Goodman

Old People's Welfare Committee (1) – Cllr King

Flood Action Group – Agreed to appoint Steve Hoyle and ask him to report back.

Flood Resilience Group/Community Project Board – Cllr Davies

Neighbourhood Plan – Cllr Davies, Cllr Butterworth

Any other appropriate organisation

17. To consider representative reports and invitations:

17.1. Reports from previous events

YLCA South Pennine AGM - 10th June DS, RB, MD attended. **Local Council Council Award Scheme** – now trying a different approach, but met with varied opinions. Checking workplace pensions.

Blackshaw Methodist 200th Anniversary - 14th June. Great success, very well attended. Some of our new councillors also went.

Neighbourhood planning meeting: Monday 15th June – MD reported. Hannah Dobson coming to speak to the next BPC meeting in July. Hannah would like to leave exhibition boards on display until the end of that week so that other people using church can see them. Cllr Sutcliffe to ask if this will be okay and report back to Cllr Davies. Starting questionnaire as background to Neighbourhood plan. Want to distribute paper copies, and also leave them here. New Delight also to be asked.

Flood Recovery Programme Board 17th June – MD reported that the group had a new chairman and that attempts were being made to re-invigorate it and the other, more technical group, that should be managing technical flood works.

Community flood resilience board - Thursday 18th June - MD reported. Aims to be agency that works between Calderdale, EA and flood groups to try and keep them all going. Trying to expand the brief, also taking on other issues, snow/ice/gritting pavements etc, get volunteers coordinated to do this.

17.2 Upcoming Events and invitations

Calder Ward Forum - 30th June 6.30pm arrival for 6.45pm start. Note change of venue Hope Baptist Church, Hope Street, Hebden Bridge, HX7 8EW

Town & Parish Liaison Group – 4th August

Community Flood Resilience Board - 17th September, 15th December

Event on Saturday 11th July in Hebden Bridge Town Hall called Communitia. Chance for groups to display info on what they do.

Dates of future meetings:-

Parish Council Meetings: - 27th July, 28th September at Blackshaw Head Methodist Church.

Allotment committee meeting – autumn, tbc

Signed *Catherine Bann*
Clerk to the Parish Council

Room hire and catering for YLCA expenses on next agenda.

Forward to everyone the White Rose update