
BLACKSHAW PARISH COUNCIL

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**Draft Minutes of Blackshaw Parish Council which will be held at 7.30pm on Tuesday 27th June 2017
at Blackshaw Head Methodist Church,**

**Present: Councillors Butterworth (in the Chair), Bowen, Davies, Goodman, King, Moss, Sutcliffe,
and two members of public**

1. Apologies for absences previously notified to the Clerk. None
2. Declarations of interest in items on the agenda. None.
3. Confirmed the minutes of Parish Council meeting on 22nd May and the Special Meeting on the 12th June.
4. Information on matters arising from the meeting on 22nd May and the Meeting on 12th June
 - 4.1. Congratulations to Edith and organisers of the Community Day which was a great success, also the afternoon tea.
(Planning item 9 discussed here to allow public participation)
5. Update on Neighbourhood Plan and Calderdale Local Plan. Legal advice is that contrary to recommendation from planning consultant Lindsay Smales, it is not possible to pluck Mytholmroyd out of the current plan while it is already in development. So there will be application for extra funding to put into the Mytholmroyd section. MD elected as Chair of Neighbourhood Plan group, with Roger Greenwood as Vice Chair. Local Plan was available online on the same day as NP meeting. 19 documents online – So unable to discuss in any depth. Next NP meeting is 17th July when we need to have responses to current proposals. MD proposed he prepared something on the neighbourhood draft policies to circulate and to be agreed at next PC meeting. MD currently analysing 7 volumes of site reports, and highlighting sites of interest to PC. Will circulate to all. Consultation period hasn't started yet, due between early and mid July with drop-in sessions and simple web-based consultation. RB commented that meeting on village envelope on 12th was useful (see separate minutes). RB read out the draft policies for Blackshaw, felt that these were mostly still current, although more work needed. Need a meeting on village envelopes in Charlestown prior to our next PC meeting. Need to have a working group to draw up a better draft policy with feedback from Special Meeting in Blackshawhead, and similar meeting in Charlestown. Also explore possibility of further consultation meetings/processes during formal period of consultation on LP. RB to contact ATC to use the building – proposed 11/12 or 17/18 July as dates.
6. Discussion on ongoing support for Colden School. Colden School was involved in Get-together and duck race. DS has mentioned newsletter again to school governor.
7. Received a report from the Allotment Committee's annual inspection of the allotments. DG and CK did the annual inspection, and provided draft notes. See separate report for details. DG proposed need to take some action on PC and communal areas of allotments. All new ploholders have met condition of cultivation. Two existing plot holders are in contravention – no cultivation on one, and one with sparse cultivation, but tidy site. These have had verbal notification and written notification at beginning of the year. We said we would review at time of inspection. Clerk to write to Plot 7 and Plot 1 to say that they are in breach of contract and at the next PC meeting the council will make a final decision on whether to give them their notice – in effect offering a final option to get the plot in order or explain. Ploholders with trees need to retrospectively ask for permission. Supply a new number 6 (Clerk to buy), and possibly change contract to restrict parking adjacent to entrance.
8. Upcoming training courses provided by YLCA – Agreed that Councillor Moss should attend the course Developing Skills as a Councillor.
9. **To consider planning related matters: -**
 - 9.1. To receive information on previous planning applications and enforcement notices:
 - 9.1.1. **17/00314/HSE** | Two storey rear extension | 2 Temple Underbank Avenue Charlestown Hebden Bridge HX7 6PS - **Permitted**
 - 9.1.2. **17/00249/HSE** | Roof extension to detached property including internal alternations | The Coach House Stoney Lane Charlestown Hebden Bridge HX7 6PE - **Refused**. Due to zinc roof, about which the PC had concerns.
 - 9.2. Update from Enforcement Team – update from Roy Rizvi re. Caravan on New Rd, Jack Bridge. Clerk to write a more formal letter asking for clarification.

9.3. To consider new planning applications (these can be viewed via Calderdale Council website using the reference number shown):

9.3.1. 17/00685/191 | Stationing of a residential caravan and use of ancillary land for residential purposes (Lawful Development Certificate) | Caravan West Of Bronlea Bungalow The Long Causeway Blackshaw Head HX7 7JB. Application for a new dwelling on site of old bungalow was withdrawn because CMBC had said they would refuse it. Now need to prove that Morris Hartley lived there for more than 10 years, hence the application for lawful development certificate. Question about the footprint of the rebuild was larger? Applicants say they do not want to increase the size of bungalow, so a possible confusion there. Councillors definitely support redeveloping a new dwelling on same footprint as old, and encouraged applicant to go down this route. RB proposed objecting to this application, as do not want a caravan on that site indefinitely. However MD, DG and Clerk explained that as a lawful development certificate, can only object if disagree with grounds of certificate – i.e. that he hasn't lived there for 10 years. However the vote went 4 in favour of objecting, 2 against and one abstention.

9.3.2. 14/00088/FUL | Conversion of and extension to existing building to form a brewery (extension of time) | Mouse Nest The Long Causeway Blackshaw Head - No comment.

10. To consider matters relating to highways, bridleways and footpaths

10.1. 20mph zone in Blackshawhead – email from Bridget Kusyj explaining that this is now in train and will likely be late in the year or early 2018. She will send proposed start and end points for consultation.

10.2. Himalaya Balsam on the Steeps – last year someone sprayed balsam on steeps, and DS agreed to ask him to do it again as now it has encroached down to Glen View. Active document on Calderdale's website on allotments, says disposal of balsam available at the tip/amenity site, but they refused it. Clerk to write to Environment department to get clarity on disposal. DG added that there are still traffic problems on Steeps – for next agenda.

11. To consider the following financial matters:

11.1. The budget remaining for 2017/8 is £6350, and the accounts stand at £11643 which reconciles with the cashbook.

11.2. Confirmed the payment of the Chairman's allowance

11.3. Confirmed payment of the Allotments water bills totalling £11.44

11.4. Confirmed payment of the invoice of £40 for cake for the Community Get-together Afternoon Tea, that the PC has previously agreed to support under Section 137.

11.5. Confirmed payment of the Clerk's monthly salary and expenses, including for postage stamps, allotment chippings, and tea & coffee.

12. To consider representative reports and invitations:

12.1. Reports from previous events

Neighbourhood Plan meeting 12th June (see above)

YLCA meeting 14th June, Blackshawhead – meeting was very good. Good idea for councillors to be there to see proceedings. Hosted event and it went down well. DS has receipt for Clerk to pay.

Flood Resilience Operational Group meeting 20th June – new draft of flood action plan, updated and revised. Lots of work gone into it, much better, more rational actions. Community resilience aspects much improved. Over coming year the resilience group will be doing some work and doing a top-up list for this. Partnership Board will discuss how to consult on it. Election has caused this to be thrown out of kilter, new consultation policy is being drafted. Good news on take-up of grants – 5.7 million pounds of grants to households for flood resilience work 2.75 million on businesses. So bit of overspend, so they will return to government for a top-up. Work needs to be done by end of September.

12.2. Upcoming Events and invitations

Calder Ward Forum was cancelled due to election purdah – next one is 13th July.

'SLOW THE FLOW CALDERDALE - next Open Public meeting is on Tuesday 27th June at Mytholmroyd Community Centre. - Drop in this was useful, with photos, pictures, and easier to digest. Seems to have taken a wider spread of solutions.

Roger going to Pat's funeral to represent council.

Items for next agenda: Overhanging trees, traffic on the Steeps.

Parish Council Meetings: - 24th July, and 29th August (Tuesday, as Monday is the bank holiday)

Signed Catherine Bann Clerk to the Parish Council