
BLACKSHAW PARISH COUNCIL

6 Adelaide St, Todmorden, OL14 5HT 01706 815155
blackshawclerk@gmail.com www.blackshaw.net



Draft minutes of Parish Council Meeting on Monday 24th April 2017 at Blackshawhead Methodists

Present: Cllr Butterworth (Chair), Cllrs Sutcliffe, Davies, King, Goodman and Cllr Bowen for part, and two members of the public

1. Apologies for absences previously notified to the Clerk: Cllr Bowen only attended part of meeting due to clashing Fete Committee meeting.
2. Declarations of interest in items on the agenda. Cllr King declared an interest in 13.4.
3. Confirmed the minutes of Parish Council meeting on 27st March 2017
4. Information on matters arising from the meeting on 27th March 2017
 - 4.1. Response regarding stray sheep – police matter, but CMBC will speak to landowners.
 - 4.2. Cllr Davies has contacted CMBC regarding Woodman fence as it had blown over even more. It was fixed the next morning by rapid response team.
 - 4.3. Bikes on footpaths – Erringden have discussed it, and haven't had any reported problems.
 - 4.4. Allotments – MD has lopped the trees at allotments.(Item 13.4 discussed here but detailed below)
5. Considered the cooption of Sarah Moss to the Parish Council. Agreed the application was very good, and it was unanimously agreed to coopt Sarah Moss.
6. Blackshaw Community Award – Discussed how to decide on who to grant the award to, agreed it should be decided at a separate meeting, which was immediately arranged to follow this PC meeting.
7. Discussed the proposed event for older parishioners. Difficulty in fitting into community picnic, as it will be outdoors, and this can create difficulties for older parishioners. Discussed fitting into the Sunday afternoon tea instead, but concerned about the focus being on the BH village. Agreed to support Afternoon Tea – publicising and contributing to it. Put a line in flyer regarding access issues, PC will pay for this. Use existing list and also ask different googlegroups. Clerk to email existing list to everyone.
8. Discussed (lack of) broadband provision in the parish. There is a meeting at HB Town Hall on Wednesday for councillors with BT and CMBC, RB will attend. Businesses existing in parish are struggling because of lack of broadband making this an issue of sustainability of our community. Some dispute about whether businesses should expect to be served by superfast when located so rurally isolated. Other options are technically possible, but need to know what the current plans are for this area before moving forwards with anything else. MD commented that hope that fact CMBC have instigated this meeting is a step in the right direction. To be discussed again after the meeting
9. Update on Neighbourhood Plan – N Plan meeting was postponed so RB will attend on the 10th May.
10. Discussed supporting the initiative of Battle of Heptonstall Community Play. MD has discussed this further with Michael Crowley. He is asking not for financial support, but for support from PC for the development of the community play. For example, having an exhibition in the Chapel regarding the events of the Civil War. Want to engage local people in acting, production etc. Would like to come to a group here to talk about it. Haven't started writing the play yet, so not imminent. PC agreed that it is interested, and is only too pleased to help. Agreed to suggest some community occasions at which he could meet and discuss this with wider community.
11. **To consider planning related matters: -**
 - 11.1. To receive information on previous planning applications and enforcement notices: **17/00068/FUL** | Change of Use of Public House (A4) to single dwelling (C3) | Sportsmans Arms Kebs Road Todmorden Calderdale OL14 8SB - **Permitted**
 - 11.2. Update from Enforcement Team – Letter from Roy Rizvi regarding caravan near Jack Bridge – Clerk to write with thanks and ask for further clarification regarding the 'direct action'.
 - 11.3. To consider new planning applications (these can be viewed via Calderdale Council website using the reference number shown): **17/00314/HSE** | Two storey rear extension | 2 Temple Underbank Avenue Charlestown Hebden Bridge West Yorkshire HX7 6PS. MD has been to have a look at this, and checked website. No comments online from any of the neighbours but also no notices posted on the house. Agreed no objection.

12. To consider matters relating to highways, bridleways and footpaths

12.1. Burnt out car on Duke's Cut – was reported by a parishioner and Clerk informed Highways who passed it onto Environmental Health.

12.2. Confirmation of footpath diversion Blackshaw 38.

12.3. Mytholm Steeps – in last few weekends, coaches have come down the Steeps, and one got stuck at bend at Glen View. Busy Bee, local company in Burnley. Clerk to pass this on to John Leach at CMBC, and ask for an update on white lines and 20mph zone. Cllr Sutcliffe pointed out roads are too dirty with blocked drains to paint lines. Clerk to contact CMBC to ask for maintenance on Badger Lane, and Cllr Davies to mention this at Flood meeting. Cllr Goodman reported van crashing into her house at Glen View. High kerbs / bollards might be helpful to ensure safety.

13. To consider the following financial matters:

13.1. Review of the effectiveness of the system of internal control and considered the annual assessment of significant risks. RB to investigate farm insurance. Agreed the risk assessment as slightly amended. Business Continuity and Lone Working policy raised as potential issues. Clerk to investigate further and bring back to a future meeting.

13.2. Agreed the draft accounts 2016/17

13.3. Considered the budget for 2017/8 – Clerk explained various changes from previous years and the budget was agreed.

13.4. (This item was discussed earlier in the meeting to enable participation from Cllr Bowen and Roger Munday.) Cllr King declared an interest in this item as she has taken part in organising group of this community day. Considered the request for a grant under S137 for the community day in Blackshawhead. Everyone agreed this should be supported. Roger Munday outlined the plans in more depth. Query about whether the amount applied for was enough, but agreed £150 in the first instance.

13.5. Request for financial assistance from Heptonstall Exhibitions & Richard Naylor Charities. Agreed to award £200.

13.6. Considered the purchase of chippings for the allotment site. Agreed to buy a ton sack, and arrange delivery with the allotment group.

13.7. Confirmed payment of annual subs to YLCA (£294) and £3 for copies of Good Councillor Guide.

13.8. Confirmed payment of annual insurance premium of £334, need to add defibrillators .

13.9. Confirmed payment of the printing and photocopying bills for the newsletter.

13.10. Confirmed payment of the bill for the Notice of Casual Vacancy advert.

13.11. Confirmed payment of fee for web hosting of £71.86. This is a reimbursement to the Clerk, as this is an internet only company and there is no other way of paying other than with a card.

13.12. Confirmed payment of the Clerk's monthly salary and expenses (including the postage).

14. To consider representative reports and invitations:

14.1. Reports from previous events

Meeting With Richard Seaman – village envelopes can either be washed over with greenbelt, in which case the village envelope is pretty much meaningless as all greenbelt regulations will apply. Alternative is to have an inset village envelope which means that town planning can apply within greenbelt. CMBC treats Land Around Todmorden as Greenbelt – key difference being that CMBC can be held to account within NPPF on greenbelt. We would have significant say on the boundaries of our village envelopes and whether they should be 'inset' and 'washed over'. Agreed we should have two separate (wayahead meetings in the different villages during the consultation period on the Local Plan in May / June.

Meeting with Granville Davies – Yorkshire Water representative accompanied RB around the various water/dam sites in the parish. He was very interested in the suggestions, and he would put some of these forward and report back – to catchment plan / flood partnership etc.

14.2. Upcoming Events and invitations

Mayor Making Ceremony – 7.30pm Hebden Bridge Town Hall

T & PC Liaison Group - 9th May, Ripponden – RB to attend. Clerk to forward.

YLCA meeting 14th June, Blackshawhead

Neighbourhood Plan meeting - 10th May – RB to attend as MD unavailable.

Mayor of Calderdale Civic Service on Sunday 7 May at St Martin's Parish Church, Brighouse.

15. Items for next meeting – Himalaya Balsam on the Steeps.

Parish Council Meetings: - Annual PC Meeting and Annual Parish Meeting - 22nd May, Hebden Bridge Town Hall, then 27th June, 24th July

Signed Catherine Bann

Clerk to the Parish Council