
BLACKSHAW PARISH COUNCIL



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Draft Minutes of Annual Parish Council Meeting

Monday 23rd May 2016 at the Town Hall Council Chamber, Hebden Bridge.

Present: Councillors Davies, Butterworth, King, Sutcliffe, Goodman, Neill and Bowen and 3 members of the public

- 1 Election of the Chairman for 2016/7 Roger Butterworth was elected as Chairman. He thanked Councillor Davies for his services as Chair for three years. Councillor Sutcliffe noted that he had been Chair for 3 years and commended his hard work, particularly with Neighbourhood Plan and flood issues.
- 2 Accepted the Chairman's declaration of Office and undertaking to observe Code of Conduct.
- 3 Accepted the Declaration of Office and Undertaking to observe the Code of Conduct of coopted Councillor Grayde Bowen.
- 4 Mick Davies was appointed as Vice Chair for 2016/7
- 5 Apologies previously notified to the Clerk. None
- 6 Declarations of interest in items on the agenda. None
- 7 Minutes of the Parish Council Meeting held on 25 April 2016. Agreed.
- 8 Information on matters arising from the minutes of the Parish Council Meeting held on 25 April. None.
- 9 Noted receipt of the Pennine Community Power Directors' Report. Councillor Butterworth, Neill and Sutcliffe pointed out that it should state how much profit was made. Agreed Clerk would write to ask. Councillor Butterworth suggested we could invite them to consider hydroelectric.
- 10 To consider whether to submit a resolution to YLCA regarding powers of parish councils to spend money on broadband. **Agreed to put in a resolution to South Pennine branch on this issue. Clerk to draft and send in.**

11 To consider planning related matters:-

11.1 Information on previous planning applications:

- 11.1.1 16/00171/OUT | Residential development of maximum five dwellings (Outline) | Barns South Of Davey Hall Davey Lane Blackshaw Head Hebden Bridge Calderdale - **Refused**. Some discussion around the reasons for refusal, the fact that this council had no objection, but this was refused by delegated decision. Applicant could go back with detailed planning application. Seems like they imagine there being a field between proposed development and the other properties. Discussed whether we propose this site being put into the NP for housing development as the PC. Clerk commented that it may be considered out of order for this to be discussed without having been on the agenda. RB suggested that we put this on the agenda for next month. Agreed.
- 11.1.2 16/00273/OUT | Residential development of up to 5 dwellings (Outline) | Land To West Of Causeway Fold The Long Causeway Blackshaw Head Hebden Bridge Calderdale – **Permit Outline**
- 11.1.3 16/20047/TPO | Works to trees including pruning and removal (Tree Preservation Order) | Land West Of Whiteley Arches Halifax Road Charlestown Hebden Bridge Calderdale - **Consent Granted**
- 11.1.4 16/00255/FUL | Proposed new build dwelling of sustainable design on site adjacent to a ruined farmstead. New development proposed to support existing agricultural smallholding use on site, with proposed agricultural workshop/garage for machinery storage. | Copley Holme Cow Side Road Todmorden Calderdale HX7 7LD - **Refused**

11.1.5 16/00002/OUT | Dwelling to replace caravan and fire damaged bungalow (Outline) | Bronlea Bungalow The Long Causeway Blackshaw Head Hebden Bridge – **Withdrawn**. RB was at meeting. Was recommended for refusal as was in “Land around Todmorden” countryside designation. As there had been no application for a lawful development, the caravans weren't considered existing development. Footprint of bungalow very small, so without footprint of caravans also, it wouldn't have been feasible as a development. The planning officers also stated that in terms of justification for development, the tidying up of the site is not considered to be adequate – which was mentioned previously by BPC also. Site considered unsustainable as not on a bus route – which all new builds must be. This goes against what we have said in the NP, and felt to be severely restricting development on tops. No complaints have been received by council regarding the condition of the site. MD suggested we need to beef up local policies to be different to these overarching policies. Draft NP should be out within about 7 months.

11.2 Planning Enforcement Issues:

11.2.1 **Update from Anne Markwell, Enforcement Team Leader.** No response to letter on the barn. Agreed to write to Head of Planning regarding lack of response.

11.2.2 **Caravan on road up to Moorhall** – RB showed photos of caravan, disused and has been there for several months. Abuse of countryside. Proposed to put a standing agenda item 'Abuse of Countryside'. Putting point into NP about keeping countryside tidy. Agenda item for next meeting is the containers etc on way up. Agreed to write informal letter asking what is going on with this. Clerk to write to Mr A Levitt, Strines Clough Farm.

11.3 **New planning applications** (these can be viewed via Calderdale Council website using the reference number shown): **16/00550/HSE** | New roof gable features to front and rear to increase attic head room; juliette balcony to front | 1 Beechwood View Oakville Road Hebden Bridge Calderdale HX7 6NR. **No objection.**

12 To consider matters relating to highways, bridleways and footpaths:

12.1 Noted receipt of speed survey on Badger Lane. Clerk to email again to RB

12.2 Unmarked footpath at Bullion Farm – who is responsible for signage of this? Also an issue at Jumble Hole? Clerk to find out who is responsible.

12.3 Lower Strines – footbridge from Lower Strines to humpback bridge, someone reported that path has given way. We could write on behalf of PC. CK to email Clerk the footpath number.

12.4 Drain in Chapel Lane near the bottom blocked to top. Clerk to report to Highways.

13 To appoint Parish Council representatives for 2016/2017:

13.1 Allotment committee (2) - MD & CK

13.2 Audit matters (1) – Barry Eccles will continue as auditor

13.3 Yorkshire Local Councils Association (2) – RB & DS

13.4 Calderdale Town and Parish Council Liaison Group (1) RB

13.5 Heptonstall Exhibitions and Richard Naylor Charities (1) PN

13.6 Friends of Colden Clough Nature Reserve (2) – DG & PN

13.7 Old People's Welfare Committee (1) - CK

13.8 Flood Resilience Board - MD

13.9 Neighbourhood Plan – MD - GB

14 To consider representative reports and invitations:

Hebden Bridge Flood group –

Town & Parish Liaison Group – 3rd May – RB attended. Tabled emergency incident handbook for councillors. Draft to be circulated. Inviting comments. RB to ask for electronic copy. Also tabled another report on Calderdale Flood Commission. Item 3.6, water companies to be encouraged to manage reservoir levels in times of flooding. Feels this is a bit weak, but recognition potential of reservoirs is step forward.

Neighbourhood planning meeting - 9th May – Mainly gearing up for consultation sessions. Sharing info from few hundred responses. Better quality responses from people this time. Very good turn out at

Chapel, also at Heptonstall, and Mytholmroyd.

Ward Forum – Clerk to find out when next Ward Forum is. DS proposed that we send a letter to Janet Battye thanking her for her services to the area. Will invite Josh Fenton Glyn and 2 other ward councillors to a future meeting.

15 To consider the following Financial matters:

- 15.1 Annual Governance Statement – RB read out each statement in Annual Governance Statement and councillors agreed each.
- 15.2 Agreed the Accounting Statements 2015/6
- 15.3 Agreed the Annual Return including the Internal Audit
- 15.4 Dates for the Exercise of Electors Rights -
- 15.5 The 2016/2017 budget remaining is £7258, bank balances are £12055 and agreed bank reconciliation.
- 15.6 Discussed an honorarium payment to Barry Eccles for the internal audit. Agreed to give £100 which was in the budget, though perhaps this could be increased next year.
- 15.7 Confirmed payment of £130 to Print Bureau for newsletter printing
- 15.8 Confirmed payment of £250 to CROWS for flooded footpath repairs under S137
- 15.9 Confirmed payment of £200 to Heptonstall Exhibitions under S137 and noted receipt of their accounts
- 15.10 Agreed to reimburse Clerk for postage stamps for newsletter (£181.50) and travel expenses (£18)
- 15.11 Confirmed payment of the Clerk's monthly salary.

16 Dates of future meetings:

Parish Council Meetings: - 27th June, 25th July, 22nd August

WayAhead meetings: - tbc

Allotment Committee: - 10th October

Signed *Catherine Bann*

Clerk to Blackshaw Parish Council