
BLACKSHAW PARISH COUNCIL



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Minutes of Annual Parish Council Meeting

**Held at 8.00pm after the Annual Parish meeting on 22nd May 2017 at the Town Hall, Hebden Bridge.
Present: Councillors Butterworth, Davies, Bowen, King, Goodman, Moss and Sutcliffe and two members of the public (part)**

- 1 Elected Roger Butterworth as Chairman for 2017/8 (Nominated by Cllr Davies, seconded by Cllr Bowen)
- 2 Accepted the Chairman's declaration of Office and undertaking to observe Code of Conduct.
- 3 Accepted the Declaration of Office and Undertaking to observe the Code of Conduct of coopted Councillor Sarah Moss.
- 4 Appointed Cllr Davies as Vice-Chairman for 2017/8 – nominated by Cllr Butterworth, seconded by Cllr Goodman).
- 5 Apologies previously notified to the Clerk. none
- 6 Declarations of interest in items on the agenda. None
- 7 Confirmed the minutes of the Parish Council Meeting held on 24th April 2017. Agreed.
- 8 Information on matters arising from the minutes of the Parish Council Meeting held on 24 April. RB has drafted a letter following on from the meeting on broadband. Agreed letter with amendment 'or other fibre-enabled cabinet'.

(12.6 discussed here to enable public participation)

9 To consider planning related matters:-

9.1 Information on previous planning applications: No update

9.2 Planning Enforcement Issues:

9.2.1 Update from Planning Enforcement - Letter from Christine Sheasby. No update from Roy Rizvi.

9.3 New planning applications 17/00249/HSE | Roof extension to detached property including internal alternations | The Coach House Stoney Lane Charlestown Hebden Bridge HX7 6PE. Discussed this, RB explained that this was to lift the roof, but as hillside immediately behind it. No local objections so far. MD has been to look. New roofing material – replacing stone for zinc. DS felt that it spoils the whole building. CK proposed no objection but raised concerns about the new roofing material. Unanimously voted to raise no objection.

10 To consider matters relating to highways, bridleways and footpaths:

10.1 Other matters on highways arising from the Annual Parish Meeting and requiring a council decision. Blocked drain at Chapel Lane, off Badger Lane. Steeps drains are blocked. MD to continue to push further, and will report these specifically.

11 To appoint Parish Council representatives for 2017/2018:

11.1 Allotment committee (2) – Cllrs Goodman and King - agreed

11.2 Audit matters (1) – Barry Eccles - agreed

11.3 Yorkshire Local Councils Association (2) – Cllrs Butterworth and Sutcliffe - Agreed

11.4 Calderdale Town and Parish Council Liaison Group (1) – Cllr Butterworth - Agreed

11.5 Heptonstall Exhibitions and Richard Naylor Charities (1) – Cllr Bowen - Agreed

11.6 Friends of Colden Clough Nature Reserve (2) – Cllrs Goodman and Bowen Agreed

11.7 Old People's Welfare Committee (1) – Cllr King - Agreed

11.8 Flood Action Group – Cllr Moss - Agreed

11.9 Flood Resilience Group/Community Project Board – Cllr Davies - Agreed

11.10 Neighbourhood Plan – Cllrs Davies and Butterworth

11.11 Any other appropriate organisation - None

12 To consider the following Financial matters:

12.1 Chairman read out the governance statements and these were all agreed unanimously.

12.2 Agreed the Accounting Statements 2016/7

12.3 Agreed the Annual Return including the Internal Audit

12.4 Dates for the Exercise of Electors Rights - 5th June to 14th July

12.5 2017/2018 budget remaining is £7081 and bank balances are £12,328 and this reconciles with the cashbook

12.6 Discussed the community picnic and insurance – quote from NFU was £240 which is the same as the fete and unaffordable. Agreed that it should be considered a Parish Council event, and therefore it was agreed the PC underwrites and adopts the Community Picnic to be Blackshaw Parish Council Community Picnic. Councillors will be there as hosts and support the event in any other way possible.

12.7 Confirmed the payment of £150 for the community picnic under S137, payable to BEAT. Agreed.

12.8 Confirmed the honorarium payment to Barry Eccles for the internal audit. Agreed.

12.9 Confirmed payment of £200 to Heptonstall Exhibitions under S137 and noted receipt of their accounts. Agreed.

12.10 Confirmed payment of the Clerk's monthly salary – Agreed.

13. To consider representative reports and invitations:

Town & Parish Liaison Group – 9th May, Ripponden. RB attended, and was interested to note that Calderdale has a charter about way they deal with Town and Parish Councils.

Neighbourhood planning meeting - 10th May – RB attended. Everything on hold until after the election. Consultant Lindsay Smales has done draft policies and tabled them for Hebden Royd and Hilltop parishes. He has proposed that Mytholmroyd should have a separate plan on grounds they have different aspirations and concerns, especially vis a vis retail to industrial. However some NP members have questions about this and concerns. So will need to look at legality of pulling one chunk out of existing legally agreed NP area. Two different opinions about this. Will need to look at this at our next meeting to take a stance on this.

Allotment working party – good attendance, laid the chippings. See how it has gone over summer. Greenwood room needs booking.

Upcoming - YLCA meeting 14th June, Blackshawhead – DS will be doing refreshments and will need help – Clerk has agreed to help.

Ward Forum – 30th May, 6.30pm, Hebden Bridge Town Hall.

Dates of future meetings:

Parish Council Meetings: - 12th June 7.30pm - Special Meeting to discuss village envelope, PC meeting 27th June, 25th July, 22nd August.

WayHead meetings: - tbc himalayam balasan next meeting.

Allotment Committee: - 10th October

Signed Catherine Bann

Clerk to Blackshaw Parish Council