

**Minutes of Blackshaw Parish Council Meeting held at Blackshaw Head Methodist Chapel, Blackshaw Head, on Monday 27 February 2012.**

**Present:** Cllrs Dorothy Sutcliffe (Chairman), Chris Lund, Carol King, Mick Davies, Steve Hoyle, Pat Beechill, and 5 members of the public.

**In attendance:** Lars Hansen, the Clerk.

- 1. Accepted apologies** – Cllr Cole was likely to be late.
- 2. Declarations of interest in items on the agenda** – The Clerk reminded members that membership of BEAT or attendance at the Chapel did not require a declaration of interest. Cllr Hoyle declared an interest in the planning application for a wind turbine at Warcock Hill Farm because he is a near neighbour..
- 3. Minutes of the Parish Council Meeting held on 23 January** – The section on attendance should be amended to delete everything after “the Clerk”. With that amendment the minutes were approved.
- 4. Matters arising from the Parish Council Meeting held on 23 January: Parish precept** – Calderdale Council have confirmed that the precept and annual grant will be paid on 2 April.
- 5. Minutes of the Special Parish Council Meeting held on 6 February** – agreed.
- 6. Minutes of the WayaHead Committee Meeting held on 20 February** – agreed.
- 7. Matters arising from the WayaHead Committee Meeting held on 20 February:-**
  - A Mountain Bikers Code of Conduct** – Members endorsed the WayaHead Committee suggestion that a Code of Conduct should be agreed by the local Calder Valley community. This should be discussed with neighbouring Town and Parish Councils at the Calder Valley Ward Forum.
- 8. Progress on the Charlestown allotments site** – The valid date for the planning application is 9/2/12; the expiry of the 3 week publicity period is 9/3/12 and the target decision date is 5/4/12. It is hoped to start removing trees on the flat allotment area on 16 March as part of the Parish Council cleanup of the site. The volunteer removing the trees would keep the wood but small branches and twigs will be left on the site to be used as wood chippings for the footpaths.
- 9. The Queen’s Diamond Jubilee** – noted.
- 10. Localism Act 2011:-**
  - 10.1. Predetermination** – The Clerk read a letter from Calderdale Council.
  - 10.2. Changes to the Ethical Framework and Standards Regime** – It was agreed to invite Ian Hughes or Peter Burton to a special meeting of the Parish Council on 19 March to discuss the matter.
- 11. Planning related matters: -**

### **11.1. Progress on planning enforcement:-**

**High House Farm, Blackshaw Head** – The Clerk reported that an enforcement notice took effect on 5 July 2011 with 12 months for compliance. Therefore the owners have until 5 July to comply with the requirements of the notice.

**East Strines Clough, New Road, Blackshaw Head** – This is currently being investigated but the overall site is likely to need to continue to cause problems.

**11.2. Feedback on previous planning applications:** – nothing to report.

**11.3. New planning applications:** -

**12/00051/FUL for installation of 6kw Kingspan turbine on a 9 metre pole at 4 Badger Lane, Blackshaw Head, HX7 7JX** – In accordance with the existing policy Domestic Wind Turbines as published on page 22 of the Blackshaw 2010 Parish Plan the proposed turbine at 75m is too close to neighbouring residential properties. On that basis the Parish Council agreed to object to the proposal because it would be noisy and visually intrusive.

**12/20009/TPO to fell one tree (Tree preservation order) at Oak Crest, Oakville Road, Hebden Bridge, HX7 6NP** – There was no objection the proposal but if the tree is felled it should be replaced elsewhere with another Oak.

**12/00068/FUL for conversion of 2/3rds of existing garage/stable to form one bed granny annex at West Gabel, The Long Causeway, Blackshaw Head, HX7 7JB** - It was agreed to object to the application on the grounds that the building was originally approved and constructed as a garage cum stable and that there was a need for that use to continue. The existing building was not constructed of suitable materials for a new dwelling in “Areas around Todmorden”. If it was to be approved there should be a condition that the building should be clad in the same traditional materials as the adjoining houses. If the application was approved it was likely to be supplemented in future years by another application for another garage and or stable.

Prior to any approval there should be consultations with Yorkshire Water to ensure the long term sufficiency of the water supply. The water is supplied by Yorkshire Water through a private arrangement for neighbouring properties and would need to be assured in terms of adequacy of pressure and availability for an additional dwelling.

**12/00064/FUL for installation of a 12m high wind turbine at Warcock Hill Farm, the Long Causeway, Blackshaw Head, HX7 7JB** – By a vote of 2 to 1 with one abstention it was agreed to object to the proposal. There was a concern that the turbine mast should be reduced in height from 12m to 10 to reduce the impact.

**12/00082/FUL for creation of an allotment site by the provision of fences, footpaths, sheds, greenhouses and hen hut at land adjacent to the Naze, Ingle Dene, Charlestown** – strongly supported.

**12. Matters relating to highways, bridleways and footpaths:-** The Clerk was asked to make enquiries with Calderdale Council about signage to reinforce the accepted practice that vehicles going uphill have priority over vehicles going downhill.

**13. YLCA advice note concerning public interest reports into failures in Local Council governance and some suggestions for good practice in financial administration:** - This would be discussed further at the Special Meeting on 19 March.

**14. Representative reports and invitations:**

- **8 March Calder Ward Forum and PACT** – Members were encourage to attend to discuss issues concerning a safe route to school for Charlestown and the proposed Mountain Bikers Code of Conduct.
- **14 March YLCA South Pennine Branch Meeting** – Cllrs Hoyle and Sutcliffe to attend.
- **7, 19, and 27 March Members development programme** – The electronic version of the programme has now been distributed.
- **20 March Town and Parish Council Liaison Group at Hebden Bridge Town Hall** – Cllr Lund to attend.
- **29 March “Planning for the future of your Neighbourhood”** – Cllrs Cole, Davies, Hoyle and the Clerk to attend.
- **6 October Town and Parish Council Annual Conference** – everyone to attend.

**15. Financial matters:**

**15.1. 2011/2012 budget and balances** – The remaining budget for 2011/2012 was reported as £2,911.98 and the Council balances as approximately £5,120.30. It was agreed to transfer £480 from the Reserve Account to the Current Account.

**15.2. New authorised banking signatures** – It was resolved that a banking relationship will be maintained with National Westminster Bank Plc (the Bank) in accordance with this mandate and that:

- The individuals identified as Authorised Signatories may, in accordance with the Signing Rules, sign cheques and give instructions for Standing Orders. Direct Debits, electronic payments, banker’s drafts and other payments on the Accounts even if it causes on Account to be overdrawn or exceed any limit.
- Any Authorised Signatory may give other instructions or requests for information to the Bank in relation to the accounts; opening accounts with the same Signing Rules and Authorised Signatories; closing accounts; or other banking services or products.
- The bank may accept instructions that do not have an original signature provided the Bank is satisfied that the instruction is genuine and subject to any other agreement the Bank may require for those instructions.

- The customer will provide to the Bank a copy of its constitution and any amendment to the constitution, certified as correct by the Secretary.
- This mandate will continue until the organisation gives the Bank a replacement mandate or the Organisation passes a resolution changing the Signing Rules and/or adding or removing an Authorised Signatory by completing and returning the Change of Signing Authority form in which case this Mandate will continue as amended.

The chairman signed the application again to confirm the resolution having been approved.

**15.3. Fraud risks in Parish and Town Councils** – This would be discussed further at the Special Meeting on 19 March.

**15.4. Additional planning fee** – It was agreed to reimburse the Clerk £250 for the additional fee to accompany then Charlestown allotment site planning application.

**15.5. Printer cartridge** – It was agreed to reimburse the Clerk £39.99 for a new printer cartridge.

**15.6. The Clerk's monthly salary and computer allowance** – The Clerk's salary plus £10 monthly computer allowance were confirmed for payment.

**16. Dates of future meetings:**

**Parish Council Meeting:** - 26 March, 23 April.

**WayHead Meetings:** - 18 June at Stubbing Wharf, 15 October at The New Delight, 18 February at Stubbing Wharf.

**Annual Parish Meeting and Annual Parish Council Meeting** - 28 May 2012 at Hebden Bridge Town Hall.

**Signed**