

**Minutes of the annual meeting of Blackshaw Parish Council held on Monday 20 May 2013 at the Town Hall Council Chamber, Hebden Bridge.**

**Present:** Cllr. Carol King (in the Chair at the start), Cllr. Mick Davies, Cllr. Chris Lund, Cllr. Steve Hoyle, Cllr. Dorothy Sutcliffe

**In attendance:** Maggie Boyle (Clerk)

- 1. Election of the Chairman and Vice-chairman for 2013/14.** Cllr. Mick Davies was elected as Chairman.
- 2. Chairman's declaration of Office** - Cllr. Davies signed the declaration of office in the presence of the other Cllrs, and the Clerk.
- 3. Apologies previously notified to the Clerk** – Cllr. Tim Cole and Pat Beechill were unable to attend.
- 4. Declarations of interest in items on the agenda** – None were declared.
- 5. Minutes of the Parish Council Meeting held on 22 April 2013** – These were agreed as a correct record with the proviso that the word occupier was changed to occupant in minute 8.
- 6. Matters arising from the minutes of the Parish Council Meeting held on 22 April 2013 – all matters arising were taken under the appropriate item on the agenda below.**
- 7. Invitation to the Annual Picnic at Great Rock.** The Clerk reminded everyone that the picnic would take place on 23 June 2013. Posters would be needed - Cllr. Carol King offered to put these up. Cllrs. Tim Cole and Steve Hoyle will attend as Parish Council representatives. The Clerk was asked to contact the insurers AON about the picnic, make note of the verbal contact and follow up in writing with a copy for the internal auditor who had advised that the insurers should be informed of the event.
- 8. Bid written by Finn Jensen to the People's Millions fund to support the proposed Play Area.** Finn Jensen informed the meeting that as there were no play facilities in the village or nearby he had submitted a bid to create a Play Area on land next to the New Delight as part of the Play Area Group Campaign (the bidding process is part of the Big Lottery fund and is being run by ITV in seven regions). The bidding process consists of two stages; if the bid Finn has submitted gets through the first round another more detailed bid will have to be prepared for an 11th September deadline. In its favour, the Play Area is near to public transport. Planning permission will be needed; Finn reported that CMBC are preparing an application. For the bid to succeed it will need to demonstrate that it is supported by the community. The Play Area Group is having an AGM next month and maintains its interest in the project. The lease with the landowner, Bee Tasker, will need to have been agreed and signed by September. Cllrs. raised concerns about children in the car park and campers nearby. The Clerk reported that she had been in contact with Amanda Firth, Calderdale Council, who will help to set up a meeting to discuss what the Parish Council's liabilities and responsibilities would be if the Parish Council were to sign the lease and support the project. It was noted that Pennine Housing play areas are inspected by CMBC and the Clerk was asked to make contact with them to identify any insurance issues.
- 9. Charlestown Allotments:** The Clerk informed the meeting that she was in contact with the Charlestown Allotments Group re. the group taking out insurance once the individual plot leases had been signed. Cllr. Mick Davies reported that he is considering the plot holder lease agreement wording and will bring a recommendation to the next meeting. Bob Greenwood, Chair of the Allotments Group is in contact with the owner of the Naze about the last section of fencing bordering the property.
  - 9.1. Report on working parties: Working parties had been notified to the Clerk and were held on the following dates 27/4/13 and 6&7&19/5/13.**

**10. Planning related matters:-**

**10.1. Update on planning matters of concern from Anne Markwell, Team Leader, Enforcement and Minerals, Calderdale Council, 7/5/13.**

10.1.1. **'The Shed', New Road, nr. Jack Bridge, Blackshaw Head.** A Planning Contravention Notice has been served and no positive response has been received. An Enforcement Notice is now being prepared which will require the shed to be removed. There is a right of appeal to the service of an Enforcement Notice. We will keep you informed of progress. If an appeal is lodged the Council cannot take any further action pending the outcome of the appeal.

10.1.2. **Sportsman Inn, Kebcote, Todmorden** There appears to be no change in the use of the property. PCN not yet served.

10.1.3. **High House Farm, Moorcock Road, Blackshaw Head** No response has been received. We will be seeking a legal opinion as to the next stage, ie is it appropriate to seek a prosecution.

10.1.4. **Land adjacent to Green Dark Lane, Blackshaw Head** Inspector's decision received: appeal dismissed 15 February 2013. The building needs to be demolished by 15 August 2013 in order to comply with the Notice. We will monitor compliance with Enforcement Notice. It is an offence to comply with the Enforcement Notice.

10.1.5. The Clerk was asked to inform Bob Pulford of Environmental health that there had been reports of someone living in 'The Shed'. The Clerk was asked to write to Anne Markwell to thank her for the information and point out that the Parish Council ought to have had representatives present at the inspection of Land Adjacent to Green Dark Lane and ask why Councillors had not been informed.

## **10.2. Information on previous planning applications was noted as follows:**

12/01395/FUL | Installation of a single micro scale wind\_turbine (14.97m to hub, 5.6m diameter blades) | Hoarside Rough Hey Lane Colden Hebden Bridge Calderdale HX7 7PG **Refused**

13/00020/CON | Conversion of existing barn and outbuildings to 2 No dwellings | Far Rawtonstall Farm Badger Lane Blackshaw Head Hebden Bridge Calderdale **Permitted**

## **10.3. New planning applications** (these can be viewed via Calderdale Council website using the reference number shown):

13/00289/FUL | Division of house into two properties (Amended Red Line) | 3 Lane Bottom The Long Causeway Blackshaw Head Hebden Bridge Calderdale HX7 7JD

Councillors agreed to raise **no objection** to this application.

13/00266/HSE | First floor extension over existing garage with raised balcony to side elevation | Hugeon Croft Farm Kebs Road Todmorden West Yorkshire OL14 8SB

Councillors agreed to raise **no objection** to this application.

13/00359/FUL | Installation of 1 no. micro scale wind turbine (14.97m to hub, 5.6m diameter blades) to provide renewable energy for use at the site. | Staveley Cote Farm Eastwood Road Todmorden Calderdale OL14 8RY

Councillors agreed to **object** to the application 13/00359/FUL on the following grounds:

The proposed site is in the Area Around Todmorden NE8-NE10 - Calderdale Unitary Development Plan and is within the Special Landscape Area NE12. Councillors agreed that there are already many turbines erected in the Parish and the cumulative effect is detrimental to the visual amenity of this landscape. There are 29 Listed Buildings located within 1km of the proposed site. Concern was raised that the contours of surrounding land would make the proposed turbine visible from areas of Blackshaw Parish situated higher than the turbine e.g. areas around Long Causeway.

Concern was raised about the effect on wildlife as the proposed site of the turbine is close to two wildlife corridors, Chisley Stones and Staups Moor are located very close by, the blanket bog in the area provides habitat to ground nesting birds and bat foraging areas have been identified within 60m.

Councillors were concerned that no trees should be felled on the proposed site and raised the matter of the site being a source of water to other properties nearby with the possibility that works during any proposed construction could impact the water course.

The Clerk was asked to inform the Clerk of Todmorden Council.

13/00489/HSE | Conversion of integral garage to living accommodation and detached double garage (Amended Scheme to 13/00122) | 1 Long Hey Top Winter's Lane Blackshaw Head Hebden Bridge West Yorkshire HX7 7JT

Councillors agreed to raise **no objection** to this application. Cllr. Dorothy Sutcliffe asked for her abstention from the vote to be noted.

**11. Highways, bridleways and footpaths.** Mytholm Steeps was discussed again. It was noted that trees are being killed by deer and that the soil is not being held together by roots which will lead to the soil sliding down the slopes onto the road as has already happened recently in one place. Councillors are very concerned as with Lee Wood Road shut this is a very important route into Hebden Bridge from Blackshaw Head. The Clerk had reported these issues but had not received feedback about Mytholm Steeps nor about the reports of land slip at the side of Staups Lane at Hippines Bridge. The Clerk was asked to contact Highways again and to copy Ward Councillors into the email.

**12. Parish Council representatives for 2013/2014, Councillors agreed to represent the Parish Council as follows :**

Allotment committee (2) Cllr. Mick Davies and Cllr. Steve Hoyle

Audit matters (1) Cllr. Mick Davies

Yorkshire Local Councils Association (2) Cllr. Steve Hoyle, Cllr Dorothy Sutcliffe and Cllr. Carol King

Calderdale Town and Parish Council Liaison Group (1) Cllr. Chris Lund

Heptonstall Exhibitions and Richard Naylor Charities (1) Cllr. Pat Beechill

Hebden Bridge Town Hall Users Group – it was agreed to wait to see whether this group still meets before agreeing a representative.

Friends of Colden Clough Nature Reserve (2) It was agreed that it would be sufficient to have Cllr. Steve Hoyle only as a representative from the Parish Council.

Old People's Welfare Committee (1) Cllr. Carol King

Cheshire Homes(1) It was agreed to have no representative to this body for the present.

Flood Action Group Cllr. Steve Hoyle

Flood Resilience Group Cllr. Mick Davies

There were no other appropriate organisations to appoint representative to.

## **11. Representative reports and invitations:**

**29 April, 10am, Calderdale Forum 50+, The Resource Centre, Hall St., Halifax** – no-one was available to attend.

**2 May, 3pm Greenwood Room Town Hall, Flood Resilience Community Sub-group** . £½ Million had been awarded for a flood resilience project. The group will now be managing the project.

**7 May 6.30pm TPC Liaison Group Todmorden Town Hall, Room C.** Cllr Lund attended; four presentations were given: Flood prevention, Tour de France (this would bring £100 Million for Yorkshire, accommodation would be needed), Planning Enforcement, Broadband. The Clerk was asked to forward email from Craig Chew-Moulding about this to Cllr. Lund.

**12 June, 7.30pm YLCA South Pennine Branch Methodist Church, Blackshaw Head.** All Cllrs are asked to attend, Cllrs. Pat Beechill and Dorothy Sutcliffe will bake something for the event.

**4 July, 6.45pm Ward Forum, Waterfront Hall, Hebden Bridge Town Hall.**

**6 August 6.30pm TPC Liaison Group Ripponden.**

**12 November 6.30pm TPC Liaison Group Hebden Bridge Town Hall, Greenwood Room.**

**5 October 10.00am - 1.00pm Town and Parish Council Annual Conference**

The Clerk was asked to find out when the 150 Anniversary of Halifax Town hall will be.

## **13. Financial matters:**

**13.1. 2012/2013 Annual Accounts and Annual Return** – the Clerk reminded Councillors that the Chairman's chain of office and other high value items need to be re-valued. The Clerk was asked to contact the Clerk of Heptonstall for the name of a suitable jeweller who could be asked to carry out a valuation. The Clerk reported that the accounts had been internally audited by Andy Glyde and that he had recommended that to minimise risks AON the insurers should be told about the coming Great Rock Picnic. The Clerk was asked to do this. There were no other matters of concern arising out of the internal audit. Councillors agreed the Annual Return for 2012/13 (the accounts for 2012/13 having been agreed at the meeting of 22 April 2013).

**13.2. 2013/2014 budget and balances, bank reconciliation and transfer of funds between accounts** – The balance of the accounts was £9147.00, the remaining budget for 2013/14 was £4202.29p. The payments and receipts reconciled with the cash book. It was agreed to move £4000 from the current to the reserve account.

**13.3. Payment of £100 grant under Section 137 to Heptonstall Exhibitions and Richard Naylor Charities** - agreed.

**13.4. Payment of £100 grant under Section 137 to Blackshaw Environmental Action Team** - agreed.

**13.5. Reimburse Clerk for 80 2nd class postage stamps, £40** - agreed.

**13.6. Reimburse the Clerk for printing the Annual Newsletter, £81** - agreed.

**13.7. Payment of the Clerk's monthly salary** – agreed.

**13.8. Payment of AON insurance premium, £507.51p.**

**13.9. Payment of the Annual Subscription to Rural Action Yorkshire £35** after some discussion it was agreed the Chairman would decide whether there were sufficient benefits of subscribing and would bring a recommendation to the next meeting.

## **14. Dates of future meetings:**

**Parish Council Meetings:** - 24 June 2013, 22 July, 19 August, 23 September, 28 October, 25 November, 16 December, 27 January 2014, 24 February, 24 March, 26 April at Blackshaw Head Methodist Church.

**WayAhead meetings** – 17 June 2013 at the New Delight, 14 October venue tbc, 17 February 2014, at the New Delight.

**Allotment Committee** – 16 September 2013, 17 March 2014.

**Annual Parish Meeting and Annual Parish Council Meeting** – 19 May 2014 at Hebden Bridge Town Hall.

**Signed**

***Maggie Boyle***

***Clerk to the Parish Council***