

Minutes of the meeting of Blackshaw Parish Council held at 7.30pm on Monday 28 January 2013.

Present: Cllr Carol King (in the Chair), Cllr Chris Lund, Cllr Steve Hoyle, Cllr Pat Beechill, Cllr Dorothy Sutcliffe and 5 members of the public.

In attendance: Maggie Boyle, Clerk

1. **Apologies for absences previously notified to the Clerk:** Cllr Mick Davies, Cllr Tim Cole
2. **Declarations of interest in items on the agenda:** None were declared
3. **Confirmation of the minutes of the Parish Council Meeting held on 17 December 2012:** With the amendment that it was the Clerk that prepared the memory stick for the Time Capsule and not Cllr Chris Lund, the minutes were agreed as a correct record.
4. **Information on matters arising from the Parish Council Meeting held on 17 December 2012:**
 - 4.1. **Thanks were received for Christmas Hampers:** From Erica Knox, Ged and Monica Haley and Marjorie King who also sent a donation for the Chapel.
 - 4.2. **Clerk attended training on Procedures and Law** on 16/1/13
 - 4.3. **The time capsule has been buried** and the ground will be reinstated after frost has cleared. A variety of items were buried in addition to memory sticks, including newspaper cuttings, handwritten items, maps, photos, also letters pertaining to the Queens Jubilee.
5. **Update on the campaign for a Play Area and consideration of how to proceed with the lease for the land next to the New Delight:** Calderdale have communicated their decision re. Play Area proposal: *This was approved at CAFM Programme Board at the end of November and approved on the basis that there are no CAFM costs and no Council liability under the lease except for the maintenance of the site as highlighted in the Conception Paper.*

It was agreed that before any decision about the Play Area could be taken, Councillors must be sure of the liabilities they would be taking on. Due to the unique situation of a Play Area being sited on private property, with a Parish Council proposed as Tenants and the Metropolitan Borough Council inspecting and repairing equipment, it was unclear how insurance cover would be obtained - The Clerk was asked to contact Calderdale Council via Mick Wilby for clarification and to contact YLCA for advice.
6. **Update on progress with the Charlestown Allotments:** Jenny Baker and Robert Greenwood from the Allotments Group gave a verbal report. The fencing on three sides has been installed. The gate and fencing around the gate is being modified to ensure greater site security. The nature and position of the fencing on the fourth side is still to be decided in consultation with the owner of the Naze whose property it borders. Councillor Steve Hoyle will take this discussion forward. The Allotments Group is still waiting for the Lease for the Allotment Land to send to Community Foundation for Calderdale who will only release the funding they have granted when they have had sight of the Lease. Councillor King will contact Claire Hamilton, the Solicitor overseeing the Lease writing, and will ensure the allotment group receive it as soon as possible. Water will be connected to the site as soon as secure fencing is completed. This needs to be done before by March when the current quote runs out. The Allotments group reminded the Council that a "Charlestown Allotments" sign at the site had been talked about and Councillors asked the Clerk to find out whether any costings had been drawn up.
7. **Planning related matters:-**
 - 7.1. **Information on previous planning applications and enforcement notices** (these can be viewed via Calderdale Council website using the reference number shown).
 - 7.1.1. **12/01164/FUL Staups Cottage Staups Lane** Todmorden Calderdale OL14 8RR – application refused.
 - 7.1.2. **12/01198/FUL Hill Top Farm New Road** Blackshaw Head Hebden Bridge HX7 7HR – application refused.
 - 7.1.3. **12/01127/FUL Higher Hawkstones** Farm Kebs Road Todmorden Calderdale OL14 8SB – application refused.
 - 7.1.4. **12/01223/HSE The Coach House Stoney** Lane Charlestown Hebden Bridge Calderdale HX7 6PE – application permitted.
 - 7.1.5. **12/01129/FUL Far Rawtonstall Farm Badger Lane** Blackshaw Head Hebden Bridge HX7 7JR – application withdrawn and reapplied for. Previous Parish Council decision not to object stands.
 - 7.1.6. **Updates from Anne Markwell**, Team Leader, Enforcement and Minerals, Calderdale Council

'The Shed', New Road, nr. Jack Bridge, Blackshaw Head - Planning Contravention Notice not served yet.

Sportsman Inn, Kebcote, Todmorden – Planning Department view is that there has not been a breach however, they are considering serving a Planning Contravention Notice.

High House Farm, Moorcock Road, Blackshaw Head – Planning Officers are considering seeking a prosecution.

Land adjacent to Green Dark Lane, Blackshaw Head – Planning Officers have been in touch with the Planning Inspectorate because there are numerous outstanding decisions by the Inspectorate. They have informed that there is a backlog which they are trying to address. Unfortunately with any Enforcement Notice awaiting an appeal decision the Local Planning Authority cannot take any further action until the decision has been made. The decision will be forwarded when it becomes available.

The Clerk was asked to write to establish the timescales for the actions relating to 'The Shed', The Sportman's Arms and High House Farm.

7.2. **New planning applications:-** No new planning applications were received.

8. Highways, bridleways and footpaths.

8.1. **Information from Upper Valley Neighbourhood Co-ordinator re. gritting routes** – order of gritting of routes between Blackshaw Head and Todmorden - *Highways do not have any particular system in place as to which route is gritted first, it is dependent on which drivers are out first and local information on the day as to which roads are worst affected.*

8.2. **Information received about dog fouling on Badger Lane** and actions taken to inform Calderdale Council was noted.

8.3. **Action relating to reply from Calderdale Highways department about the hazard from parked cars at junction of Marsh Lane and Badger Lane:** The reply from Highways was noted, Councillors hope that residents will talk to car owners to resolve the problems.

8.4. **Mountain bike code of conduct** - The Clerk informed Councillors of the reply from the Rights of Way team in response to the query about whether Calderdale has a code and tabled the accompanying document about Parish Councils' Role regarding footpaths which was noted.

9. Actions relating to Emergency Planning –

9.1. **Reply from Yorkshire Water re. leaks over Christmas and storage of bottled water supplies:** *The Customer Satisfaction Co-ordinator addressed the concerns with the Customer Solutions Manager for this area and he has explained that the issues over the Xmas period were caused by two simultaneous bursts and due to their locations proved difficult to pinpoint. Overland bypasses were laid in an attempt to join the failures. This was partially successful bringing supplies back to all but Blackshaw village itself. YW worked constantly throughout this period and managed to restore supplies approximately 24hrs after supplies were lost. Due to the difficult location of the bursts the actual repairs were undertaken on Xmas eve and Xmas day. YW sincerely regret the inconvenience caused by these incidents and would like to thank the residents of Blackshaw for their patience and co-operation. Regarding the request for bottled water to be stored in the Blackshaw Methodist Church in case of any similar incidents in the future, this would not be viable as the water has a shelf life and could be sat there with the possibility of it being issued out of date. YW could however utilise the location as the focal point in the event of any future failures.*

9.2. **The Emergency plan will be considered further at the WayaHead meeting** and updated with the names of two Parish Councillors who will co-ordinate communications with Yorkshire Water in case of future water disconnection in the village to ensure that YW are able to build a complete picture of who is affected more quickly and to ensure everyone is kept fully informed of progress. The Clerk was asked to communicate the names to YW when these have been decided. It was suggested that the Plan also contain names of Councillors who will co-ordinate with other services.

9.3. **Storing bottled water and compiling a list of locations of spring water for episodes of mains disconnections:** Currently bottled water that is still in date is being stored at the Methodist Church. The Clerk was asked to find out who would be willing to donate spring water in any future emergency via the google group. The sites of spring water available in the village will also be added to the Plan and a map will be made available.

10. **NALC guidelines on Grievance and Disciplinary arrangements for employee:** The receipt of these guidelines was noted.

11. **Representative reports and invitations:-**

Flood Resilience Pathfinder bid - representation invited: No-one is available to attend on 7 Feb. The Clerk was asked to ask that the Parish Council be kept informed of developments.

10 February 4pm Queen's Diamond Jubilee Year service, Halifax Minster, rsvp info@halifaxminster.org.uk. The Clerk was asked to bring the invitation to the attention of Cllr Tim Cole

5 February 7pm PACT Hebden Bridge Town Hall, as this is happening at the same time as the TPC Liaison group, the Clerk has been asked to check dates and times. The Clerk was asked to send information about the recent burglaries to Cllr Lund to raise at the meeting.

5 February 6.30pm TPC Liaison Group Hebden Bridge Town Hall, Council Chamber
18th February 6.30pm meet with Chief Superintendent Chris Hardern, Inspector Dave Browning and Sergeants from the Upper Valley Neighbourhood Police team, Luddenden Youth Centre david.browning@westyorkshire.pnn.police.uk. Cllr Sutcliffe will be attending the Clerk will RSVP on her behalf and ensure directions are sent.

19 March, Calder Ward Forum Hebden Bridge Town Hall. The Clerk was asked to contact Cllr Battye and the Erringden Clerk and request that the issues of pedestrian access on the A646 be added to the agenda of a future meeting. Cllrs agreed to raise the issues of the recent burglaries with the Police Officers present.

7 May 6.30pm TPC Liaison Group Todmorden Town Hall, Room C

6 August 6.30pm TPC Liaison Group Ripponden

12 November 6.30pm TPC Liaison Group Hebden Bridge Town Hall, Greenwood Room

5 October 10.00am - 1.00pm Town and Parish Council Annual Conference The Clerk was asked to contact YLCA about when the next South Pennine branch meeting is to be held.

June, YLCA South Pennine Branch meeting in Blackshaw Head

12. Financial matters:-

12.1. Budget and precept for 2013/14: The precept of £5,550 for 2013/14 was agreed. Noting Council Grant of £635 and Council Tax Support of £275, the budget of £5,928 for 203/14 was agreed.

12.2. 2012/13 budget, variances and balances: The balance of accounts was £5178.18, the remaining budget for the year was £2,355.75 and it was agreed to transfer £700 from the reserve to the current account

12.3. Payment of £35 invoice for Clerk's training: Cedar Court Hotel Wakefield, 16 January 2013 - Agreed

12.4. Reimbursement of clerk: For memory stick for time capsule (£3.20) and hole punch (£1.05) – Agreed.

12.5. Payment of the Clerk's monthly salary: - Agreed.

12.6. Payment of £270 to Mays shop for Christmas Hampers for the elderly: - Agreed.

13. Dates of future meetings:-

Parish Council Meetings: - 25 February, 25 March, 22 April Blackshaw Head Methodist Church.

Allotment Committee – 19 March 2013 at Hebden Bridge Town Hall.

WayaHead Committee: - 18 February 2013 at Stubbing Wharf.

Annual Parish Meeting and Annual Parish Council Meeting – 20 May 2013 at Hebden Bridge Town Hall.

Signed *Maggie Boyle*

Clerk to the Parish Council