

Minutes of Blackshaw Parish Council Meeting held at Hebden Bridge Town Hall, St George's St., Hebden Bridge on Monday 28 May 2012.

Present: Cllrs Dorothy Sutcliffe (Chairman), Pat Beechill, Tim Cole, Steve Hoyle, Chris Lund, Carol King, a pigeon and 3 members of the public.

In attendance: The Clerk.

- 1. Election of Chairman and Vice-chairman** – Cllr Carol King was elected as Chairman and Cllr Mick Davies as Vice-Chairman for 2012/2013.
- 2. Accepted apologies** – Cllr Mick Davies. The Clerk was asked to send him their best wishes
- 3. Declarations of interest in items on the agenda** – Cllr Beechill and the Clerk declared their interest in item 9.2 regarding Sunnyview Kennels.
- 4. Minutes of the Parish Council Meeting held on 23 April** – agreed.
- 5. Information on matters arising from the minutes of the Parish Council Meeting held on 23 April:** - The Clerk reported that advice had been sought from YLCA about the correct procedure for the sealing or signing of the contracts for the Asset Transfers. The advice is that *"In the absence of a Seal (which is likely) then official documents should be signed by any two members. Such an action should be preceded by the passing of a council resolution which confirms the transaction and authorises two members to sign on behalf of the Council."* It may become necessary to hold a Special Parish Council meeting for this to take place.
- 6. Minutes of the Special Parish Council Meeting held on 14 May 2012** – agreed.
- 7. The Annual Picnic at Great Rock** – Cllr Cole reported that although the Friends of Colden School were having an event on the same day the picnic should proceed as planned because it had been extensively advertised. This was a DIY picnic and should not need any organisation other than encouraging people to turn up.
- 8. Dispensation for Members and the Clerk to declare an interest when issues relating to BEAT, Blackshaw Methodist Church and Blackshaw Fete are being discussed** – It was agreed to apply for dispensation for the next four years to enable the proper function of the Parish Council. It was found that 4 councillors and the Clerk were members of BEAT; 3 councillors were members of Blackshaw Head Methodist Church and 5 councillors and the clerk were actively involved with Blackshaw Head Fete.
- 9. Planning related matters:-**
 - 9.1. Previous planning applications** – Due to changes to the website the Clerk had not the time to interrogate the system.
 - 9.2. Application 12/00234/FUL for demolition of eight existing buildings, construction of single-storey kennel building and small building attached to existing bungalow at sunny View Kennels, Kebs Road, Todmorden, OL14 8SB** – no objection, the application was supported.

10. Matters relating to highways, bridleways and footpaths: - none were raised.

11. Appointment of Parish Council representatives for 2011/2012

Allotment committee – Cllrs Steve Hoyle and Mick Davies were nominated to serve with representatives of Charlestown allotment Group when it is decided to establish an allotment committee.

Audit matters – Cllr Mick Davies.

Yorkshire Local Councils Association – The Chairman Cllr Carol King and Cllr Hoyle with the Clerk as a standby.

Calderdale Town and Parish Council Liaison Group – Cllr Lund

Heptonstall Exhibitions and Richard Naylor Charities – Cllr Beechill and in her absence anyone who was available.

Hebden Bridge Town Hall Users Group – Cllr Sutcliffe and the Clerk.

Friends of Colden Clough Nature Reserve – Phil Knowles and Cllrs Hoyle.

Old People’s Welfare Committee – Cllr Carol King

Great Rock – Cllr Tim Cole

Cheshire Homes – The Chairman, Cllr Carol King.

12. Representative reports and invitations:

- **Meeting with Chief Superintendent Harden** – All members were asked to attend.
- **12 June Town and Parish Council Liaison group** – Cllr Lund to attend. This had been rescheduled to 7pm.
- **9am to 5pm 12 June Transport consultation at Northgate House** – everyone was encouraged to attend.
- **19 June Ward Forum** – noted.
- **23 June Grand Opening of Hebden Bridge Town Hall** – noted.
- **6 October Annual Town and Parish Council Liaison Group** – All Councillors and the Clerk are expected to attend.

13. Financial matters:

13.1. 2011/2012 annual accounts and Annual Return – approved. The Clerk reported that the auditor could not find the missing 70p so it had been included as miscellaneous expenditure. He had also advised that the regalia should be revalued as it was nearly 10 years since the last valuation. Cllrs agreed to sort this out amongst themselves.

13.2. Consultation on appointment of a new external auditor – The Clerk reported that a new auditor had been appointed for the next 5 years. As part of the tendering process it had been agreed that Councils with an expenditure of less than £15,000 should not be charge a fee.

13.3. 2012/2013 budget and balances – The remaining budget for 2012/2013 was reported as £6,874.25 and the Council balances

estimated as £9,233.16. It was agreed to transfer £510 from the Reserve Account to the Current Account.

13.4. Section 137 request from Heptonstall Exhibitions and Richard Naylor Charities – It was agreed to donate £50 but if more information was made available about the use of the funds £50.

13.5. Annual Subscription to Rural Action Yorkshire – It was agreed to pay the £35 annual subscription.

13.6. Labelling services – It was agreed to pay £20 for labelling services for the annual newsletter.

13.7. Stationary – It was agreed to pay £96.48 including VAT for stationary.

13.8. Printing the Annual newsletter – It was agreed to reimburse the Clerk £80.

13.9. The Clerk's monthly salary and computer allowance – The Clerk's salary and £10 monthly computer allowance were confirmed for payment.

14. Dates of future meetings:

Parish Council Meeting: - 25 June, 23 July, 20 August, 24 September; 22 October, 26 November, 17 December, 25 January 2013, 22 February, 27 March, 24 April.

WayHead Meetings: - 18 June at The Stubbing Wharf, 15 October at The New Delight and 15 February 2013 at Stubbing Wharf.

Annual Parish Meeting and Annual Parish Council Meeting – 20 May 2013 at Hebden Bridge Town Hall.

Signed