

**Minutes of Blackshaw Parish Council Meeting held at Blackshaw Head Methodist Chapel, Blackshaw Head, on Monday 24 October 2011.**

**Present:** Cllrs Dorothy Sutcliffe (Chairman), Pat Beechill, Steve Hoyle, Carol King, Mick Davies and 3 members of the public.

**In attendance:** Lars Hansen, the Clerk.

- 1. Accepted apologies** – none were accepted.
- 2. Declarations of interest in items on the agenda** – none were declared.
- 3. Minutes of the Parish Council Meeting held on 26 September** – Item 5 should have indicated Ashley Sharpe and not Andrew Mossman as doing the presentation on behalf of BEAT. With that amendment the minutes were agreed.
- 4. Matters arising from the Parish Council Meeting held on 26 September** – The Clerk reported that he had had a telephone discussion with Phil Ratcliffe concerning the urgent need to develop a Neighbourhood Plan. It was agreed that Calderdale Council would organise a briefing session for Parish councils in Hebden Bridge as soon as the guidelines for developing such plans had been agreed.
- 5. Minutes of the WayaHead Committee Meeting held on 17 October** – agreed.
- 6. Matters arising from the WayaHead Committee Meeting held on 17 October** – matters arising were already on the agenda.
- 7. Dog Control Orders** – Members completed the consultation document for submission to Calderdale Council.
- 8. The Closure of “The Sportsman”** – Three members of the public who were part of a group seeking to keep the pub open attended to discuss this issue. Members accepted that this was an important issue as the Sportsman is the only public building at Kebabcote and the closure would have a long term impact on community cohesion and the availability of bus services. The Clerk reported that Calderdale Council were investigating whether or not the change of use caused by the closure required planning permission. It was agreed to keep the group informed of any developments.
- 9. Review of 2013 Parliamentary Constituencies** – The Calder Valley constituency boundary was being amended to move the Hipperholme and Lightcliffe ward into the Halifax constituency and substitute the Worth Valley ward which is currently part of the Keighley constituency. Compared with the major changes elsewhere this is a minor change and consistent with the Government guidelines. There are several strong Parish Councils in the Worth Valley ward and they are likely to object to the change. It was agreed that the impact on Blackshaw is minimal.
- 10. The Queen’s Diamond Jubilee** – discussion was postponed to the Special Parish Council Meeting to be held for outstanding planning applications.

- 11. The Draft Emergency plan** – The telephone tree was discussed. It was agreed to try and seek more volunteers in particular in the Charlestown and Higher Eastwood areas. Concern was also expressed about what was in place to help the property formerly known as “Beverley” in the event of a serious flood and the Clerk was asked to investigate. It was also agreed to try to contact the Air Training Corps, ATC who are based at Charlestown and ask if their premises or they would themselves be able to help in the case of an emergency such as flooding in the Calder Valley.
- 12. Charlestown allotments** – Members discussed progress. Residents interested in the allotments were meeting on 2 November to start making decisions leading to making a formal planning application for fencing, sheds and footpaths.
- 13. Planning related matters:** -
- 13.1. NALC advice on “How to respond to planning applications”** – This followed the general process already used by the Parish Council.
- 13.2. Feedback on previous planning applications:** –
- Duck Shed at Knowle End Farm, Higher Eastwood, Todmorden** – The Clerk circulated a drawing of the erected shed;
- 05/00565/NMA** – alterations to windows and doors at Davy Hall Cottage, Davy Lane Top, Blackshaw Head, HX7 7JE - approved;
- 11/00951/HSE** First floor extension above existing garage, two storey and single storey extension to rear and new porch to front elevation at 4 Pennine View, Blackshaw Head, HX7 7JS - withdrawn.
- 13.3. New planning applications:** - There were no new planning applications when the agenda was published but there had subsequently been several applications and there would therefore have to be a Special Parish Council Meeting.
- 14. Matters relating to highways, bridleways and footpaths:**- Members expressed concern about Mytholm Steeps once more being closed with a lorry. The Clerk was asked to contact the Police and to seek more effective enforcement action.
- 15. Representative reports and invitations:**
- **1 October Annual Town and Parish Council Liaison Group** – Three Members and the Clerk had attended and expressed concern about the proposed Conservation Strategy from Calderdale Council.
  - **3 October Planning Impact Training** – Cllrs Cole, Davies and Hoyle attended this very useful course.
  - **13 October Calder Valley Ward Forum** – noted.
  - **16 October Blackshaw PC Chairman’s Civic Service** – Most Members attended this important community event.
  - **21 October Housing and Environment Autumn Tour** – Cllrs Sutcliffe, Hoyle, Davies and King attended and made representations about matters of concern in Charlestown.

- **9 November** – “Community led planning” training. This was discussed and it was agreed to wait for the local briefing on Neighbourhood plans, however if Cllr Lund still wished to attend the Clerk was authorised to arrange for a cheque to be sent with the booking.
- **15 November “What Councillors need to know”** – Cllr Hoyle to attend.
- **9 December Hebden Bridge Teenage Cancer Appeal Charity concert** – noted.

## **16. Financial matters:**

**16.1. 2011/2012 budget and balances** – The remaining budget for 2011/2012 was reported as £5,058.92 and the Council balances as £7,277.58. It was agreed to transfer £220 from the Reserve Account to the Current Account.

**16.2. New authorised banking signatures** – Arrangements were made for the remaining Councillor to have his credentials checked.

**16.3. “Community led planning” training course** – It was agreed to pay YLCA £15 for Cllr Lund to attend.

**16.4. Room hire** – it was agreed to reimburse Clerk £30 for the hire of a room in the Stubbing Wharf for a WayaHead meeting.

**16.5. The Clerk’s monthly salary, income tax and computer allowance** – The Clerk’s salary minus tax and £10 monthly computer allowance were confirmed for payment.

## **17. Dates of future meetings:**

**Parish Council Meeting:** - 28 November, 12 December, 23 January 2012, 27 February, 26 March, 23 April.

**WayaHead Meetings:** - 20 February 2012 at The New Delight.

**Annual Parish Meeting and Annual Parish Council Meeting** - 28 May 2012 at Hebden Bridge Town Hall.

**Signed**