

Minutes of Blackshaw Parish Council Meeting held at Blackshaw Head Methodist Church, Badger Lane, Blackshaw Head on Monday 22 March 2010.

Present: Councillors Dorothy Sutcliffe, Sally Jones (Chair), Carol King, Frank McLaughlan, Pat Beechill, Michelle Dargan-Cole.

In attendance: Lars Hansen (Clerk).

- 1. Accepted apologies** – Coun Pat Beechill
- 2. Declarations of interest in items on the agenda** – Coun Sally Jones declared an interest in item 4 on matters arising relating to Blackshaw Head Playground Group and item 6.1 regarding Knowle End Farm. Couns Dargan-Cole and Jones declared an interest in item 10.4 with regard to the Blackshaw Food Network.
- 3. Minutes of the Parish Council Meeting held on 22 February** – agreed.
- 4. Matters arising from the minutes of the Parish Council Meeting held on 25 January:** -

Blackshaw Head Playground Group – A request had been received for the Parish Council to agree a Lease with the owners of the New Delight regarding the land for the playground. The Clerk was asked to write to Calderdale Council expressing the opinion that if the Maintenance and Health and Safety considerations were to lie with Calderdale council they should also take responsibility for the lease

- 5. Blackshaw Head 2010 Parish Plan** – Members received copies of the plan and were reminded of the launch event on Saturday 27 March.

6. Planning related matters

6.1. Information on previous applications:– No new application had yet been received regarding Knowle End Farm and there was no apparent change to the operation of the Egg Packing operation. The Clerk was asked to write to Calderdale Council expressing concern about the owners delaying tactics in applying for planning approval and asking what was the timetable was for enforcement action.

6.2. New Planning applications: – none had been received.

- 7. Matters relating to highways, bridleways and footpaths** – The Clerk was asked to contact Calderdale Council and the possible owner of the quarry on Mytholm Steeps expressing concern that the cracks in the rocks appeared to have widened..
- 8. Arrangements for the Parish Archives** – The Clerk reported that there were few records of the Parish Council prior to 2002 either at the Hebden Bridge Council Offices or held by the Calderdale Council archivist. Since 2002 there was a Lever Arch file for each financial year held at the Hebden Bridge Council Offices and for the current and previous year at the home of the Clerk. In the longer term it was suggested that records should be kept in the Calderdale Council archives.

9. Representative reports and invitations:

- **Pennine Horizon's advisory forum and consultations** – It was decided to continue the membership and nominate a representative at the Annual Parish Council Meeting in May.
- **Green Energy Trust** – It was considered more appropriate for BEAT to be members.
- **19 March Town Hall Working Group** – Coun Sutcliffe and the Clerk attended.
- **27 March Launch of Parish Plan** – All Parish Councillors were expected to attend.
- **13 March Town and Parish Council Liaison Group** – noted.
- **5 March Rural Support Group** – noted.
- **24 February Brighter Future Meeting at the Sportsman** – the Clerk attended.
- **1 and 15 March Archive meetings at Hebden Bridge Town Hall** – The Clerk had attended as reported above.
- **10 March YLCA Meeting** – Apologies had been sent.
- **6.30pm 6 April Bridge 500 meeting** – noted.
- **13 April Town and Parish Council Liaison Group** – Coun McLaughlan to attend.
- **7pm 9 June YLCA Meeting at Blackshaw** – The Clerk was in liaison with the YLCA. It was proposed to ask the Chapel for use of the building and to serve refreshments at 7pm.

10. Financial matters:

- 10.1. 2009/2010 budget and balances** – the remaining budget for 2009/10 was reported as £1,691.01, the Parish Plan budget as £5,653.25 and the Council balances as £8,812.98. It was agreed to transfer £4,680 from the Council's Reserve Account to the Current Account.
- 10.2. The Proceeds of the Chairman's Charity for 2009/10** – The proceeds of the Carol Singing was £110.38 and the Carol Service at the Chapel £63.53 making a total of £173.91 which has been donated towards the cost of the community facilities at the Chapel.
- 10.3. YLCA subscription for 2010/2011** – It was agreed to pay £258.
- 10.4. Section 137 application for the Blackshaw Food Network** – On a vote of 2 in favour 1 against and with two abstentions it was agreed to pay for the printing of a leaflet to be distributed with the Annual Parish newsletter.
- 10.5. Blackshaw 2010 Parish Plan** – It was agreed to pay £2,210 for the design and printing of the Parish Plan.
- 10.6. Blackshaw.net domain name** – It was agreed to reimburse Steve North £19.98 for the new domain name.
- 10.7. Website development expenses** – none had been submitted.

10.8. Stamps for the April/May newsletter – It was agreed to reimburse the Clerk £120.

10.9. Postage Costs for mailing the Parish Plan – It was agreed to pay the Clerk £273.60 towards meeting the cost of postage.

10.10. Additional remuneration to the Clerk for additional work in developing the 2010 Parish Plan – Following a meeting held in private it was agreed to pay the Clerk for 120 hours work during the last two years at an hourly rate of £6.

10.11. Computer usage – it was agreed to reimburse the Clerk £60 for the use of his computer from October 2009 to March 2010.

10.12. Clerk's travelling expenses – It was agreed to reimburse the Clerk £75.12 for travelling expenses from September 2009 to March 2010.

10.13. The Clerk's 2009/2010 retirement allowance – The Clerk's retirement allowance for 2009/2010 based on 3.5% of his fee was agreed as £93.95 which when added together with the allowance for previous years would now be a total of £431.19.

10.14. Clerk's salary – The Clerk's salary was confirmed for payment.

11. Dates of future meetings:

Parish Council Meeting – 26 April.

WayAhead Committee Meetings – 8 June, 13 September, 7 December, 14 March 2011.

Annual Parish Meeting and Annual Parish Council Meeting – 10 May 2010 at Hebden Bridge Town Hall.

Signed